

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 1/15/2013 – 4:15 p.m.

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, Charlie Meintz, Chris Plutchak, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Marinette County Administrative Secretary Gina Teeple, Bay Cities Radio, Eagle Herald, Menominee County News, Peshtigo Times, Airport Users, Public Citizens

1. Call to order

Chair Lauzer called the meeting to order at 4:15 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of 12/18/2012

Motion (Lakari/Sauve) to approve the minutes of December 18, 2012. Vote – unanimous. Motion carried.

6. Public comment

None

11. Recognition of Dale Berman, Jim Pearson, and James Furlong for their service to the Twin County Airport Commission, action if any

On behalf of the Airport Commission, Commissioner Sauve expressed appreciation and presented certificates to outgoing airport Commissioners Dale Berman and Jim Pearson.

7. Discuss/consider composition responsibilities of committee agendas and minutes, action if any

Chair Lauzer explained that the preparation of agendas and minutes was removed from the Airport Manager's job description when it was made a part-time position. Marinette County is able to continue preparing agendas and minutes for the Commission's regular sessions.

As it is no longer possible for Marinette or Menominee County to help with the preparation of agendas and minutes for committee meetings, Chair Lauzer suggested each committee designate one individual to handle these duties.

It was the consensus of the Commission to have each committee designate an individual to prepare the agendas and minutes for that committee. Once prepared, the agendas and minutes will be forwarded to Menominee County for distribution and posting.

8. Discuss/consider 2013 insurance bids and status, action if any

Airport Manager Tony Krysiak reported to the Commission that bids will need to be decided on in February, as insurance carriers will not provide a quote for liability insurance more than 30 days out. The current policy expires on February 15, 2013.

It was the consensus of the Commission to have Mr. Krysiak confirm whether or not a grace period will be available past February 15th in order for the Commission to make a determination at their February 19th meeting. If necessary, Chair Lauzer will call a special meeting to select an insurance carrier prior to February 15th.

9. Update on open house task force, discussion only

Commissioner Sauve reported that he has contacted WDNR, Budweiser regarding their Clydesdales, the automotive club, and the model airplane club to see if any or all of these organizations would be available and willing to participate in the open house.

The next open house task force meeting is scheduled for January 22nd at 4:00 p.m.

Commissioner Meintz asked if this open house will be similar to what has been done in the past, and how past events were funded.

Mr. Krysiak reported that the price of gas was discounted for groups that participated in past airport events.

10. Update on Minimum Standards/Menominee County Airport Ordinance, discussion only

Chair Lauzer explained that the Commission is in the process of updating and possibly consolidating the previous minimum standards document with the Menominee County Ordinance.

Menominee County Prosecuting Attorney Dan Hass reviewed the documents, and is recommending the Menominee County Board rescind the ordinance, and the Twin County Airport Commission create new minimum standards.

Mr. Krysiak clarified that the minimum standards apply to commercial operators at the airport, not private tenants.

12. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee did not meet to review the December Financial Reports, as the Commission had not yet reorganized.

Commissioner Meintz asked for clarification on whether or not a bid process was used to purchase the tug. Chair Lauzer explained that a bid process was used, and that the Commission received four bids – one of which was dismissed.

Motion (Sauve/Lakari) to approve the December Financial Reports, including payment of checks 12650 – 12670 for a total amount of \$78,779.39. Vote – unanimous. Motion carried.

14. Communications/correspondence

Mr. Krysiak distributed a letter he received from Menominee County Administrator Brian Bousley regarding the assignment of Menominee County Commissioners Charlie Meintz and Chris Plutchak to the Twin County Airport Commission. The letter also noted that as a committee of the Menominee County Board, the TCAC is required to report at least once a year to the full Menominee County Board.

15. Dialog between Airport Manager and the TCAC

Mr. Krysiak reported that he has been in communication with Enstrom Helicopter, which was recently acquired by a new owner.

Mr. Krysiak also reported that the third underground tank will be used for diesel fuel, which will allow the airport to stop leasing the current above ground tank.

16. Dialog between airport users and the TCAC

None

17. Public comment – speakers will be limited to 5 minutes

Jim Pearson of Wallace addressed the Commission regarding the underground storage tanks.

18. Future agenda items

Insurance
Minimum Standards
Airport User Survey

19. Schedule next meeting

The next meeting is scheduled for Tuesday, February 19th at 5:00 p.m.

20. Adjourn

Meeting adjourned at 5:14 p.m.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: February 19, 2013