

**MINUTES**  
**BUILDING & GROUNDS COMMITTEE MEETING**  
**TWIN COUNTY AIRPORT COMMISSION**

January 15, 2015 – 2:30 P.M.  
AIRPORT CONFERENCE ROOM

**1. Call to order**

Chairperson Sauve called the meeting to order at 2:30 p.m.

**2. Pledge of Allegiance**

Recited

**3. Roll Call**

**Members present:** Ted Sauve, Charlie Meintz

**Members absent:** None

**Others noted:** Menominee County Administrator Brian Bousley, Don Pazynski, Jeff LaFleur, and various other interested citizens. Also present was Larry Schei, Vice-Chairperson Menominee County Board and recent appointee to Airport Commission, who was given a tour of the facilities prior to the Building & Grounds Committee meeting.

**4. Approve/Amend Agenda**

MOTION Meintz/Sauve to approve agenda as presented.

Motion carried.

**5. Approve/Amend Minutes of November Meeting**

MOTION Meintz/Sauve to approve minutes of November 25, 2014 meeting as presented.

Motion carried.

**6. Public Comment**

Greg Paulson commented on agenda item 7 –Discuss Security Status- as he is spokesperson for the airport users/pilots association, no one has contacted him as a member of the Airport Advisory Security Committee regarding the security status of airport.

**7. Discuss Status**

The Security Status issue will be brought up to the full commission in January or definitely in February. Suggestion made to send letter to persons who were interested in the advisory committee regarding when Commission was meeting in that regard and to verify the party is still interested.

**8. Review Equipment Status**

Airport lineman Jeff LaFleur stated equipment is in good shape but is mostly 10 to 20 years old and does need maintenance/repairs from time to time.

De-icing of aircraft that comes in to airport is done in house by current employees.

**9. Terminal Building Needs for Repair – Discussion**

Small walk-in door on south side of terminal building is in need of repair as soon as possible as can see light coming through under it. LaFleur authorized to make temporary repairs to door to conserve heat.

Committee requested LaFleur obtain price for the steel walk in door near the office. LaFleur stated he was unable to obtain a price as door is odd size of 40” and a door would need to be custom made to fit. Door is also encased in block and brick and would be difficult to frame/trim.

LaFleur reported they had to replace the furnace motor and fan today at a cost of approximately \$300.00.

**10. Adjourn**

MOTION Meintz/Sauve to adjourn at 2:53 p.m.

Motion carried.

Respectfully submitted,  
Sally R. Witak, Secretary