

**Menominee County Executive Committee
Minutes of Meeting**

May 14, 2010

The Executive committee of the Menominee County Board met on May 14, 2010 at 5:30 p.m. at the MSU Annex, Stephenson. Present at the meeting were Com. Eichhorn, Com. Anderson, & Administrator Bousley.

Also present: No one

Agenda was approved by Com. Eichhorn and supported by Com. Anderson

Previous Meeting minutes: April 6, 2010: Anderson: I've got a question, there are minutes from our last meeting, we never had a meeting did we? Eichhorn, so there are no minutes, other than people sitting there. Anderson: so why are there minutes if we didn't have a meeting? Bousley, if we called the meeting to order, then we had a meeting. Anderson: Did we call to order? Bousley: I don't know, I can't remember. Anderson: I don't think we did. Eichhorn: Well, the minutes say the Exe. Com. met at 4:30. The approval of the agenda was moved and supported. I suppose on that basis there was a meeting, because there was an agenda approved. But there was no business taken care of. Anderson: It says I approved the agenda, how can I approve the agenda when I wasn't a member as in the discussion...Eichhorn: So there are no minutes. There was no meeting.

August 28th minutes were approved.

Business: Draft/second reading of the Menominee County Bylaws, Board rules, county policies, and Charters of standing committees.

Eichhorn: Policies, correction P91-13 commissioner compensation, clerical error: P2001-01 Freedom of information, who the FOIA coordinator is. Charters of Standing comm. Clerical on top; Letter C, change to Dept. of Human Services. We took out the Buildings and grounds committee. That falls under the committee of the whole. Anderson: I think we should have money put aside for repairs of buildings and grounds. We spend all this money on retirement plans and wages and nothing gets fixed. Eichhorn: that's a money issue, you're on Finance. Bylaws, changes on pg. 4, item 1 changed to 2 members instead of 1/3. Standing committees just cleaned up. Parliamentary authority...changes to...latest copy issued to board members. R31-3 public comment in front of the agenda, change to after the agenda approval. Reports changes to presentations. Item H, administrator...it's crossed out. The administrator is involved with the meeting already, so it's out. Other matters that may be properly presented. We should just have a commissioner comment section then. This is a place we use for commissioner discussion. If someone comes to the board with other matters, we should have a place for this. We can amend the agenda if need be. O-will be "commissioner comments". R91-16 Coms. Are responsible for submitting their own expense reports on a monthly basis. R91-13 we went to NTE \$80.00/night...R91-2 overtime and comp time, shall be approved by the department head.

Any overtime or comp time needs prior approval by the department head. (We'll come back to this one) Dissemination of information, leave the agenda will be available five days prior...the fiscal officer can approve up to \$5,000 spending. Department Heads, Library, Bousley: Is the Librarian considered a department head? Maybe Dan Hass should look at this since the library follows the state laws. The county board shall open all sealed Bids at the county board/committee of the whole meetings. Purchase orders are sometimes needed after the work begins, the county fiscal officer can approve purchase orders up to \$5,000 over that, the county board needs to approve. Emergency procedures, OK. 3.6 we no longer have a buildings and grounds committee...just remove the B&G part. Prosecutor and Extension dropped their petty cash. Health insurance, that's been changed. P2000-4, change the \$100 to \$300. 2000-5 COW, this is where we really need to make some changes. We should have the COW/CB every two weeks. Anderson: Almost all items on the COW is a waste of time. Go back to board rules...see about changing the agenda. I would like all pages numbered. Item K – “Other matters” should be taken out and replaced with “commissioner comment” then Item J – “New Business” “Discussion only” - under the action items this will take care of the COW. Eichhorn: remove all COW references...the COW shall meet when necessary for discussion of relevant items pertaining to county business. Item H – There is no such committee, remove it. We took out substance abuse.

Any Other Items: None

Public Comment: None

Adjournment was at 7:20 PM