

Menominee County Executive Committee Meeting Minutes

April 3, 2012

Approved 1.18.2013

The Executive Committee of the Menominee County Board met on April 3, 2012 at 3:00 PM at the Menominee County Courthouse, Administrative Office. Present at the meeting were Com. Furlong, Com. Lang, Com. Pearson and Administrative Asst. Sherry Smith.

Also Present: No one

Agenda: the agenda was approved by Com. Pearson and supported by Com. Lang 3/0

Previous Meeting Minutes: Meeting Minutes from March 12, 2012 were approved by Com. Lang supported by Com. Furlong 3/0

Public Comment: There is no public comment

Business: Review of the changes that happened at the March 12, 2012 meeting.

Make changes to: Board Rules, R91-3: order of business...add "return to open session" letter P
P91-17 a lot of items in this area are reflected here in the bylaws and in the personnel manual. We are striking a lot of the bylaws that are duplicated in the personnel manual. The adopted and rescinded dates will remain in for tracking purposes. 91-16, not all of this is in the personnel manual, what do we want to do with this? Keep P91-16 in the bylaws. P91-18, none of that is in the personnel manual, Keep it in the bylaws. 94-4 was removed, but should be left as a reference to the personnel manual, keep it in. Smith: I have questions about the cost of meals when you are on your trips to conferences. You are not receiving full reimbursement for your meals. Should we look at increasing this? James Furlong would like to see a flat rate per day. Discussion ensued, R91-11 "Meal allowance shall be a maximum amount of \$40 per day. Receipts must be submitted for reimbursement. Meal provided by conferences will not be reimbursed. Smith: I have been approached from members of the county (taxpayers) who are questioning employing citizens who don't live in Menominee County. Their concern is that, maybe an employee isn't doing everything they can to save the county money because they don't live within the county. Discussion ensued. There used to be a state law that said the employees HAD to be living within so many miles of the place of employment, particularly within the county. Now there is no state law, and we don't want to go there. Anyone should be able to work anywhere, assuming they qualify, so this **will not** go into the bylaws.

Add a new rule: R91-21 – County employees to use county email for county business. We previously had a FOIA that asked for all emails between commissioners. Because they didn't have a "business" email, they had to pull emails from their "personal" email addresses. If we had business emails, this wouldn't

happen. Discussion, R91-21 will read: Official Business E-mail All employees of the County (including elected officials and Commissioners) shall use the county supplied email address for all county business. All FOIA's will be handled through the Administrative office.
Discussion to have Sherry to make the changes and try to have it in the first County Board meeting in April...to be approved at the 2nd County Board meeting in April (24th)

Public Comment: No Public Comment

Adjournment: Move by Comm. Pearson, supported by Comm. Lang to adjourn the meeting at 3:58 PM