

Menominee County Executive Committee
Minutes of Meeting
October 16, 2014

*****Approved 4.1.15*****

The Executive Committee met on October 16, 2014 at 8:00 AM at the Menominee County Annex Building, Stephenson, MI.

Others present at the meeting were Brian Bousley & Sherry DuPont

Call Meeting to order: Com. Meintz called the meeting to order at 8:00 A.M.

Pledge of allegiance: was recited by all

Roll Call: Coms. Meintz & Nelson were present. Commissioner Plutchak was excused.

Agenda was approved by Com. Nelson and supported by Com. Meintz to approve the agenda as written. Motion approved 2/0

Previous Meeting minutes: February 28, 2014 – moved by Com. Nelson and supported by Com. Meintz to approve the minutes of the February 28, 2014 Executive Committee meeting. Motion approved 2/0

Public Comment: None

Business Items:

a. Update of the Menominee County Bylaws, Board Rules, County Policies, and Charters of Standing Committees.

- Nelson: R91-15 – this deals with how Northpointe deals with my per diem checks. They are issuing a 1099 to me and if they are paying me, then we have to back out the fees from the per diems that I charge the county for, otherwise I'm getting double taxed. The way it's changed in the agenda is correct. If the commissioners are reimbursed directly, they should subtract the amount paid from their reimbursement forms prior to getting paid from the county. Bill Adrian sent over a list of meetings that John has attended thus far for 2014. We'll need to have Menominee County back out the payments from NorthPointe for 2014 because John will receive a 1099 again this year.
- Charters of standing committees – page 31 explanation. Bousley: This was changed on page four but not here on page 31. Just a clean-up so they both say the same thing.
- NorthCare Network – Substance Use Disorder Board – Bousley: We added that in because we just appointed a commissioner to that board. Nelson stated that they have NOT yet set up a meeting.
- Discussion: Under the Personnel Committee (standing committees) we will remove

“may appoint a member of the County Board to assist in union negotiations”.

Consensus is to create a committee called “Negotiations Committee” – they may never meet, but it should be included so when something comes up, there will be someone available to discuss any issues. This committee may meet for any issues involving negotiations, not just union negotiations. Place one member from the Personnel committee and one member from the Finance committee.

- Nelson: we have department head budgets with training and expenditures not overseen by anyone. Example, I was questioned, there was a MAC meeting that Diane Lesperance billed for, she went on her own, not as anything. I was asked, how can that be? Is this an issue that needs to be addressed? What can they bill for, even though they are Department Heads, if it’s not part of their structure to go, why would you attend? Are they required to go to these meetings? If you choose to go, you choose to go, that’s not our expense, unless the “need” is there. As a County Administrator, you need to have a more global responsibility. There is something in the Personnel Manual about training. Brian looks it up. It says “Attendance at a meeting, convention, conference or seminar shall have the prior approval of the County Administrator.” Nelson: We should get a written report back on how it benefits the county. That would be the Personnel Manual; we’ll have to change and add more there.
- Nelson: we now pay someone to do property tax postings (approx. \$3,000/year) Diane hired someone to do property postings. Since that’s an ongoing bill, that definitely has to be put out for a contract. We should get bids on this. If it’s a one-time event, Brian can approve...with a clear explanation of what work is done. We should see how much work is being done, we have a flat rate not a “per event” cost. What about mileage, is that being paid out too? Meintz: I think it’s all inclusive.
- Nelson: Is the sheriff department still sub-contracting serving warrants? They were sub-contracting with their own employees, I believe. If they can’t find the person during duty hours, the same officer can find them after duty. Is that an appropriate way to do business? If someone is responsible for doing it and they don’t do it, then they’ll get paid more if they do it after work. Is that a minor conflict? Perhaps this should be in a contract, with expectations. Does every off duty officer have the same ability, or just a couple that are selected to do it? I’m not challenging what the sheriff does, we should have some idea where that money goes. We budget for it, but we don’t know where it goes. There should be a contract for the services. Purchasing guidelines for services was discussed. Bousley: Even if it’s not a conflict, the appearance of conflict is there. Meintz: Can road patrol hand out warrants? Bousley: I know road does serve, when they can.

Public Comment: None

Commissioner Comment: Check with Marc on the NP per diem changes. DuPont: I’ve checked with Marc already; He’s aware that the payments will be backed out like they were last year.

Adjournment: Moved by Com. Nelson supported by Com. Meintz to adjourn the meeting at 8:42 AM.