

**U.P. RC&D Council Minutes**  
**UP RC&D Council Teleconference Meeting – June 1, 2018**

**Board Members and Staff Present:** John Malnar and Howard Haulotte-Delta County Citizens, Jason Schnorr-UPRC&D staff, and Darcy Rutkowski-UP RC&D Council Executive Director

**Board Members Participating by Teleconference:** Jim German-Chippewa County Administrator, and Jen Ricker-Iron/Baraga CD Administrator

**Others Present or participating by teleconference:** Theresa Nelson-Delta County Board of Commissioners, Bernie Lang-Menominee County Board of Commissioners, and Jim Finley-Gogebic CD

**Call to Order:** The meeting was called to order at 10:01 am by Vice-Chairperson Jen Ricker.

**Approval of Agenda:** A motion was made by German, seconded by Malnar to approve the agenda with no changes. Motion passed.

**Public Comment:** None

**Approval of Previous Meeting Minutes:** A motion was made by Haulotte, seconded by Malnar to approve the minutes of the previous meeting. Motion passed.

**Financial Reports:** The Executive Director (ED) presented the Balance Sheet for May 24, 2018 and the Profit and Loss statement for the period January 1, 2014 through May 24, 2018. The combined balance in all accounts as of May 24, 2018 was \$210,409.69. ED reported that about \$129,089 in funds had been received for the MISGP grant project which will be spent down during 2018 to cover those project expenses. ED also filed an automatic 6-month extension to file the 990 which will now be due on November 15, 2018. She will be working with the firm Cowell and LaPointe again to complete the 990 prior to the new deadline. A motion was made by Malnar, supported by German to place the financial reports on file. Motion passed.

**Business Items:**

**Approve Renewal of Office Lease:** Our current lease expires on June 30, 2018. ED recommends that we ask the UP Children's Museum if we could commit to another 6-month lease which will be effective through the end of the year. At that point we will have a better handle on our future finances. A motion was made by Haulotte, supported by Malnar to inquire of the UPCM if they will accept a 6-month lease. Motion passed.

**County Dues Update:** Dues request letters were sent to counties on January 22, 2018 and to date we have received dues payments from 11 counties including Delta, Menominee, Marquette, Mackinac, Baraga, Chippewa, Houghton, Keweenaw, Iron, Gogebic and Alger Counties. The Schoolcraft CD administrator recently requested that the dues request and invoice be re-sent to the Schoolcraft County clerk so she could bring it to their board for consideration.

**Update on Current Projects:** ED provided a summary of all current grant-funded project activities. The EPA GLRI Phragmites project ended on March 30, 2018 and all financial and programmatic reports were completed and submitted to the EPA. All funds have also been drawn down and we are waiting for confirmation that grant has been closed out. The NAWCA grant should be completed by June 26, 2019 and all final reports filed within 90 days of that date. The KISMA project should be closed out during 2018, and the USFS Phragmites Project funding has been extended to December 31, 2020. This was necessary because the Hiawatha NF will not have their NEPA process complete in time to do phragmites treatments during the 2019 field season. We are now spending down our MISGP Phragmites Project funds and they will be spent down prior to December 31, 2018.

**Potential Grant Applications:** ED has been working with partners in Three Shores CISMA, Lake to Lake CISMA (formerly CUPCWMA), and WRISC to put together a pre-proposal to the new MISGP funding opportunity. UPRCD would be the grant applicant and recipient if we were successful, and the 3 CISMAs would receive funds through sub-awards to conduct activities in their areas. A motion was made by German, supported by Haulotte to allow the ED to go forward with submitting the pre-proposal. Motion passed. ED mentioned that she would be requesting letters of support

from several counties for the full proposal if we are invited to submit one.

**Public Comment:** Jim Finley reported that the Gogebic CD is having great success on a garlic mustard infestation at the MDOT Welcome Center in Ironwood. This work began several years ago under the UP RC&D Council Garlic Mustard Project and the Gogebic CD has diligently followed up with management since that project ended. He also suggested that the ED send the 990 to partners when it is complete.

**Correspondence:** None.

**Adjournment:** Meeting was adjourned at 11:10 am.

**I certify that these meeting minutes have been approved by a majority of the UP RC&D Council Board members:**

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**Renee Leow, UP RC&D Council Secretary/Treasurer**

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**Date**