Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR
RUSSELL K. SEXTON

Date: February 22, 2011

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF January 25, 2011 MINUTES:
Minutes of the January 25, 2011 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastian. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for January 2011 was reviewed. There were $150.00 in expenditures for DHS Board meeting attendance and $375.56 in expenditures for MCSSA District One Meeting attendance; leaving a balance of $7,408.44. There were no expenditures from the Child Care fund, leaving a balance of $3,500.00.

A motion to accept the financial report with corrections was made by Peggy Bastian and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton discussed the FY 2011 Staffing Allocation for Menominee County and provided the board with an Adjusted Staffing Allocation

worksheet and an Organizational Chart. The Adjusted Staffing Allocation has not yet been approved by DHS Central Office.

Mr. Sexton discussed the difficulties that are present with the hiring process and the projected time frame for replacing staff.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Marquette on April 27, 2011 at the Ramada Inn.

Statewide Director's Meeting Information: No update.

Collaborative Issues: No update.

Business Plan Update: No specific update at this time. Mr. Sexton continues to relate that both the services and assistance payments units are performing very well at this time.

Miscellaneous: Nothing new.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: No unit report was provided.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: None.

NEXT MEETING: March 29, 2011 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Peggy Bastian and supported by Mary Bradley. Motion passed without opposition. Meeting adjourned at 9:17 a.m.

Russell K. Sexton
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison