Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR
RUSSELL K. SEXTON

Date: November 25, 2008

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:00 AM. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chairman; Peggy Bastien, Board Member; Mary Bradley, Board Member; and Russell Sexton, Board Secretary.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF October 28, 2008 MINUTES:
Minutes of the October 28, 2008 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for October 2008 was reviewed. The October report marks the start of a new fiscal year with an allocation from the County of $9,000.00. There were $150.00 in expenditures for DHS Board attendance, leaving a balance of $8,850.00. The Child Care Fund was funded at $7,100.00 this fiscal year. There were no expenditures from the Child Care fund in October, leaving a balance of $7,100.00.

DIRECTOR'S REPORT:

Staffing Information: The FY 2009 Staffing Allocation was received and Menominee County received: 3 Administrative Support positions, 4 Eligibility Specialist positions, 1 Case Manager Family Independence Specialist position, 1 Adult Services Specialist position, 4 Child and Family Services Specialist positions, 1 Family Independence Manager, 1 Child and Family Services Supervisor, 1 Indian Outreach Specialist and 1

Community Resource Coordinator. We had an increase of one Child and Family Services Specialist position – all else remained the same.

MCSSA Information: Handouts from the various MCSSA meetings were distributed. The next District One meeting will be in Escanaba on January28, 2009.

Northern Area/Statewide Director's Meeting Information: There was no Northern Area meeting this past month. Mr. Sexton related that the Northern Area has been abolished and a new structure is being developed. Mr. Sexton had a statewide director's meeting on October 29 and 30, 2008 and provided a report on that meeting.

Collaborative Issues: Mary Bradley provided an update related to the Medical Access Coalition in Delta and Menominee Counties. Mr. Sexton reported on activities related to the Poverty Reduction Initiative and how that initiative would tie into the local collaborative.

Business Plan Update: The year end update is completed and is available for review upon request.

Miscellaneous: Mr. Sexton provided the Board with a synopsis of events that occurred during the Poverty Summit that was held on November 13, 2008 in Detroit.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:
Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: Contracts presented for review:

DOE-08-21018: Weatherization Services. Contractor – Menominee/Delta/Schoolcraft CAHRA. This is a change in contract status notification. Change was in general provision language that was previously deleted and now added back into the contract.

DOE-08-21018: Weatherization Services. Contractor – Menominee/Delta/Schoolcraft CAHRA. This is a contract amendment that added carryover funding that added $49,165.00 to the original contract for a new total of $286,002.00.

LIHEAP-08-21018: Energy Assistance Services. Contractor – Menominee/Delta/Schoolcraft CAHRA. This is a change in contract status notification. Change was in general provision language that was previously deleted and now added back into the contract.

PUBLIC COMMENT: None

NEXT MEETING: December 30, 2008 at 9:00 AM in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition. Meeting adjourned at 9:45 AM.

Russell K. Sexton
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison