

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: October 28, 2008

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:12 AM. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chairman; Peggy Bastien, Board Member; Mary Bradley, Board Member; and Russell Sexton, Board Secretary.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF September 30, 2008 MINUTES:

Minutes of the September 30, 2008 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

As of the end of September 2008; the Board Fund balance was \$970.50 and the Child Care Fund Sub-Account balance was \$279.30. A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Menominee County has gone to an Alternative Work Schedule at the direction of DHS Central Office and the Governor's Office. Many employees are working four ten hour days a week instead of five eight hour days. Other employees are working a variety of other five day per week schedules within the core hours of 7:00 AM to 6:00 PM. Eastern. Productivity will be measured through statistical analysis and goal attainment. Mr. Sexton related that the four ten hour days for Supervisors is not the best situation; however, it is necessary due to many of the line staff having four ten hour days.

MCSSA Information: Handouts from the various MCSSA meetings were distributed. A District One MCSSA Meeting was held at the Ramada Inn of Marquette on October 22, 2008. The next District One meeting will be in Escanaba on January 28, 2009.

Northern Area/Statewide Director's Meeting Information: There were no meetings this past month. Mr. Sexton has a statewide director's meeting on October 29 and 30, 2008 and will report on that meeting at the November Board meeting.

Collaborative Issues: Mary Bradley provided an update related to the Medical Access Coalition in Delta and Menominee Counties. Mr. Sexton reported on activities related to the Poverty Reduction Initiative and how that initiative would tie into the local collaborative.

Business Plan Update: The year end update will be completed by the end of November and will be available for review upon request.

Miscellaneous: Mr. Sexton provided the Board with information on the FY 2009 local office allocations and the allocation amounts:

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: The Board received two full contracts generated by Lansing, for information only – CSPA-09-55002 and CSFPC-09-55001.

The Board completed an annual evaluation of the DHS Director to be used in an overall evaluation conducted by the Northern Area Manager for DHS. The Board's input and comments were greatly appreciated by Mr. Sexton.

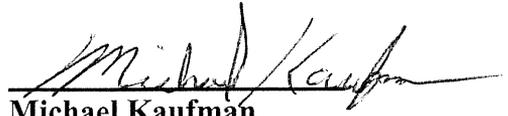
PUBLIC COMMENT: None

NEXT MEETING: November 25, 2008 at 9:00 AM in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10:45 AM.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison