

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: July 28, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Mike Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Peggy Bastien, Board Member; Mary Bradley, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF June 30, 2009 MINUTES:

Minutes of the June 30, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for June 2009 was reviewed. There were \$150.00 in expenditures for DHS Board attendance; leaving a balance of \$5744.05. There were no expenditures from the Child Care fund in May, leaving a balance of \$7,100.00. A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reminded the board members about the furlough days for all employees. All furlough days will be taken at the same time and the office will be closed during those dates. The remaining dates are: August 7 and 21, and September 4.

Mr. Sexton also related that the Menominee County AP Unit is assisting the Delta County AP unit due to the extreme circumstances in existence in Delta County. Delta County has 7 of 12 staff who are new and who are still learning, as well as the fact that there are two vacancies, leaving 10 employees to accomplish the work. Menominee County staff have always been very willing to assist Delta County when things get behind for whatever reason.

MCSSA Information: MCSSA documents were distributed, including draft minutes of the District One meeting held in Escanaba on July 22, 2009. The next District One meeting will be October 28, 2009, in Marquette at Up Front and Company.

Statewide Director's Meeting Information: There was no meeting this month. Next meeting is scheduled for September.

Collaborative Issues: There was no collaborative meeting this month.

Business Plan Update: The quarterly update is available for review upon request. The Services unit is doing very well due to the infusion of new staff. We are able to actually do the entire job and spend the necessary time with the families instead of just putting out figurative fires. Our non-tribal foster care caseload has gone down significantly due to the work being done to obtain permanency for children and due to the efforts of the CPS staff in keeping children safely in their parental homes. In regard to the tribal caseload, we are a payment vehicle and have very little input into those cases. The Assistance Payments unit's goals are not where we want them to be; however, the staff are doing as good a job as possible considering the current circumstances. There is a very steep learning curve with the new Bridges operating system and as a result we are missing our S.O.P. goals. Benefits are getting out, but are late in many cases due to the new operating system.

Miscellaneous: None

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: Sue Asplund, Services Supervisor, provided the Board with an in-depth report regarding the employees and activities in her unit.

NEW BUSINESS: There was no new business.

PUBLIC COMMENT: None.

NEXT MEETING: August 25, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10:45 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison