

Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN

**DIRECTOR**

RUSSELL K. SEXTON

**Date:** February 24, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chairman; Peggy Bastien, Board Member; Mary Bradley, Board Member; and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**APPROVAL OF January 27, 2009 MINUTES:**

Minutes of the January 27, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for January 2009 was reviewed. There were \$150.00 in expenditures for DHS Board attendance; and 1077.10 in advance expenditures for the MCSSA March Legislative Conference; leaving a balance of \$7,222.90. There were no expenditures from the Child Care fund in October, leaving a balance of \$7,100.00. A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Menominee County is fully staffed per the current Staffing Allocation. Menominee County staff continue to assist the Delta County Assistance Payments staff due to there being 1 long term medical leave and 5 new employees in

various stages of training in Delta County, leaving the other 6 employees to carry the bulk of the caseloads.

**MCSSA Information:** Various MCSSA documents were distributed. The next District One meeting will be in Marquette on April 22, 2009. Mary Bradley and Peggy Bastien will be attending the MCSSA Legislative conference in March.

**Statewide Director's Meeting Information:** There was no meeting this month.

**Collaborative Issues:** Ms. Bradley provided a brief update on collaborative activities.

**Business Plan Update:** The year end update is available for review upon request.

**Miscellaneous:** None.

**Board Member Input/Suggestions:** The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

**BOARD BUSINESS:**

**Approval of Vouchers:** Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

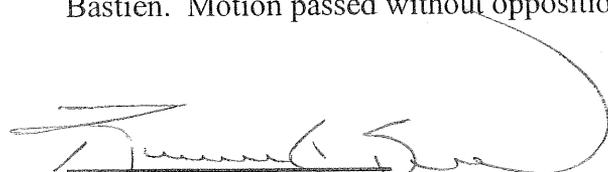
**NEW BUSINESS:** Contracts presented for review:

CSBG-D-08-21018: Internal control risk assessment review, technology and training. Contractor – Menominee/Delta/Schoolcraft CAHRA. This is a notification of a change in language (no action required): Work statement changes to allow purchase of Human Resources Abra Software.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** March 31, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:18 a.m.



**Russell K. Sexton**  
Board Secretary



**Michael Kaufman**  
Chairperson

. Pc: DHS Board Members  
DHS Northern Area Office  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison