

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: December 29, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Secretary, Russell Sexton, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Peggy Bastien, Board Member; and Russell Sexton, Board Secretary.

Others Present: None

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Peggy Bastien and seconded by Mike Kaufman. Motion passed without opposition.

APPROVAL OF November 24, 2009 MINUTES:

Minutes of the November 24, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Mike Kaufman and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for November 2009 was reviewed. There were \$150.00 in expenditures for DHS Board attendance; leaving a balance of \$8,020.20. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mike Kaufman and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton went over the FY 2010 Staffing Allocation with the Board. We are able to maintain the same staffing level as FY 2009 with 3 Administrative

Support positions; 3 ES; 1 NFIS; 1 CMFIS; 1 Adult Services Specialist; 3 CPS; 1 FC; 1 Family Independence Manager; 1 Child Welfare Supervisor; 1 CRC and 1 IOW.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Escanaba on January 27, 2010, at Pioneer Inn Best Western.

Statewide Director's Meeting Information: There was a meeting this month in Lansing and Mr. Sexton provided a synopsis of what occurred at the meeting.

Collaborative Issues: Mr. Sexton related that he will not be attending these meetings for the foreseeable future due to internal office needs.

Business Plan Update: We don't have a business plan per se as we have dozens of goals to meet in each of the areas, which serves as our plan. We are meeting all goals in child welfare and are not meeting any goals in the assistance payments area due to the situation described above. We are making progress however, and expect to be caught up by February.

Miscellaneous: Nothing new to report.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Peggy Bastien and supported by Mike Kaufman. Motion passed without opposition.

UNIT REPORTS: None

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mike Kaufman. Motion passed without opposition.

NEW BUSINESS: The following contracts were presented for review:

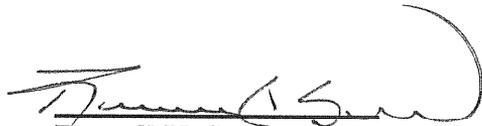
JABGN-10-55001: This is an annual award from the Juvenile Accountability Block Grant. It is designed to promote greater accountability among Juveniles who are involved with the Juvenile Justice System. Toward that end, the DHS Bureau of Juvenile Justice sub-grants funds to local governments based upon a formula that is dictated by law. The amount for Menominee County is \$12,686 per year through 01/31/11.

A motion to authorize board review and signature of the review documents was made by Peggy Bastien and supported by Mike Kaufman. Motion passed.

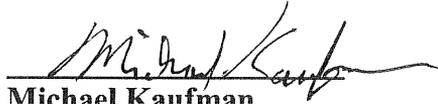
PUBLIC COMMENT: None.

NEXT MEETING: January 26, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mike Kaufman and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:57 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison