

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
MARGARET BASTIEN, MEMBER**

DIRECTOR

RUSSELL K. SEXTON

Date: September 25, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Sue Asplund, Acting Board Secretary, at 9:04 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley Board Member; and Sue Asplund, Acting Board Secretary.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Michael Kaufman and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL of August 28, 2011 MINUTES:

Minutes of the August 28, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Michael Kaufman and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2012 was reviewed. There were \$100.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$6,600.00. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Mary Bradley and seconded by Michael Kaufman. Motion passed without opposition.

Further business: A statement for \$843.67 was received from MCSSA for 2012-2013 Annual State Dues.

Board Action: A motion to pay the MCSSA 2012-2013 Annual State Dues of \$843.67 was made by Mr. Kaufman and supported by Ms. Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: The 2013 staffing allocation was reviewed.

Statewide Director's Meeting Information: Sue Asplund reviewed Mr. Sexton's notes from the September 6, 2012 meeting.

Collaborative Issues: No update.

Business Plan Update: No update.

Miscellaneous: No update.

Board Member Input/Suggestions: No update.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Michael Kaufman. Motion passed without opposition.

UNIT REPORTS: There were no unit updates provided.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved for August.

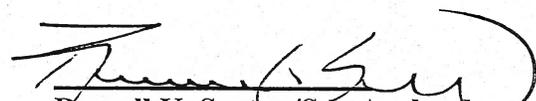
MCSSA Information: The next meeting of the MCSSA is scheduled for October 10, 2012.

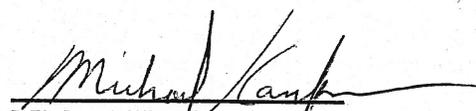
NEW BUSINESS: No new business to report

PUBLIC COMMENT: No public comment.

NEXT MEETING: October 30, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Michael Kaufman. Motion passed without opposition. Meeting adjourned at 9:20 a.m.


Russell K. Sexton/Sue Asplund
Board Secretary


Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File