

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: February 28, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners; Mark Kwarciany, Menominee County DHS.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF January 31, 2012 MINUTES:

Minutes of the January 31, 2012 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for January 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting attendance and \$161.00 in expenditures for MCSSA District One Meeting attendance; leaving a balance of \$8,339.00.

It was noted that Board Member Bastien forgot to submit charges for mileage to the MCSSA District One meeting – those charges will be reimbursed on the February voucher.

There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board.

MCSSA Information: Various MCSSA documents were distributed.

The next scheduled MCSSA District One meeting will be on April 11, 2012, in Marquette at the Ramada Inn.

There will be an MCSSA Legislative Conference on March 13th through March 15, 2012 in Lansing, MI at the Radisson Hotel. None of the Menominee County DHS Board members will be attending.

Statewide Director's Meeting Information: Mr. Sexton went over his notes from the February Statewide Director's phone conference.

Collaborative Issues: No new information.

Business Plan Update: Mr. Sexton related that a new business plan is being worked on and when that is finished he will go over it with the board. Mr. Sexton related that he continues to work off of the Strategic Plan, the Modified Settlement Agreement and the Federal Child and Family Services Review along with other various goals and priorities to monitor how his counties are performing.

Miscellaneous: There was continued discussion regarding the Pinecrest Medicaid billing situation as well as the proposed Pinecrest MARA (DHS Eligibility Specialist) worker.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was very much appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: Mr. Mark Kwarciany, Family Independence Manager, provided to the board a report and statistical information pertaining to his Assistance Payments unit.

Motion to accept the Unit Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

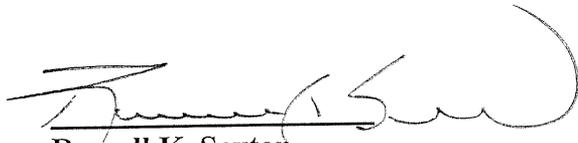
NEW BUSINESS: No new business presented.

PUBLIC COMMENT: Mr. Lang, Menominee County Board of Commissioners, discussed the new Estate Recovery Law and a specific complaint generated as a result of that law.

Board Member Bastien had talked with the same complainant and was able to guide the complainant through the process and assist complainant in getting their issue resolved to the satisfaction of complainant.

NEXT MEETING: March 27, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:36 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison