

Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN

**DIRECTOR**

RUSSELL K. SEXTON

**Date:** December 27, 2011

The regular meeting of the Menominee County Department of Human Services Board was called to order by Tammy Marenger, Acting Board Secretary, at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member and Tammy Marenger, Acting Board Secretary.

Others Present: Andrew Laurin, Menominee County DHS Services Program Manager.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mary Bradley and seconded by Michael Kaufman. Motion passed without opposition.

**APPROVAL OF November 29, 2011 MINUTES:**

Minutes of the November 29, 2011 Board Meeting were reviewed. A motion to accept the minutes was made by Mike Kaufman and seconded by Mary Bradley. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for November 2011 was reviewed. There were \$150.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$8,750.00.

There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mike Kaufman and seconded by Mary Bradley. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Ms. Marenger and Mr. Laurin reviewed the current staffing situation with the board.

**MCSSA Information:** Various MCSSA documents were distributed.

The next scheduled MCSSA District One meeting will be on January 11, 2012, in Marquette at the Ramada Inn.

**Statewide Director's Meeting Information:** Ms. Marenger and Mr. Laurin went over Mr. Sexton's notes from the December 1, 2011 Statewide Director's meeting.

**Collaborative Issues:** No new information.

**Business Plan Update:** No new information.

**Miscellaneous:** No new information.

**Board Member Input/Suggestions:** The Board Members provided a variety of input.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition.

**UNIT REPORTS:** Ms. Tammy Marenger provided an in-depth report regarding the Child Protective Services program, including past statistics for 2011.

**BOARD BUSINESS:**

**Approval of Vouchers:** Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition.

**NEW BUSINESS:** Contract reviews were conducted:

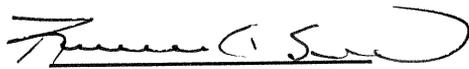
COUN-12-Variou. These are statewide contracts with counselors or counseling agencies to provide counseling in various counties throughout the state. The counselors for the Menominee County area were reviewed with the board.

Motion made by Mary Bradley and seconded by Mike Kaufman to approve the review. Motion passed without opposition.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** January 31, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mike Kaufman and supported by Mary Bradley. Motion passed without opposition. Meeting adjourned at 9:50 a.m.



Russell K. Sexton  
Board Secretary



Michael Kaufman  
Chairperson

Pc: DHS Board Members  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison