

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: March 31, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Secretary, Russell Sexton, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chairman; Peggy Bastien, Board Member; and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Michael Kaufman and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF February 24, 2009 MINUTES:

Minutes of the February 24, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Michael Kaufman and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for January 2009 was reviewed. There were \$200.00 in expenditures for DHS Board and other local boards attendance; and \$235.40 in a refund from the MCSSA March Legislative Conference; leaving a balance of \$7258.30. There were no expenditures from the Child Care fund in October, leaving a balance of \$7,100.00. A motion to accept the financial report was made by Peggy Bastien and seconded by Michael Kaufman. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Menominee County is fully staffed per the current Staffing Allocation. Menominee County staff continues to assist the Delta County Assistance Payments staff due to there being 1 long term medical leave and 5 new employees in

various stages of training in Delta County, leaving the other 6 employees to carry the bulk of the caseloads. Menominee County will be fully staffed by the 6th of April, 2009.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Marquette on April 22, 2009.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information.

Business Plan Update: The quarterly update is available for review upon request.

Miscellaneous: None.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Michael Kaufman and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Michael Kaufman. Motion passed without opposition.

NEW BUSINESS: Contracts presented for review:

COUN-09-99XXX: Fair Market Rate Counseling. Contractor – Various throughout the State. Each County sets aside funds and can use any of these contractors. There are no funds connected to these contracts as a result. Each contractor entered into a three year contract with the State.

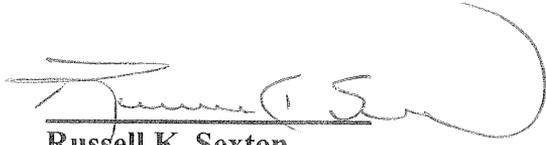
DOE-08-21018: Weatherization funding from the DOE. Contractor – Menominee-Delta-Schoolcraft Community Action Agency. Received three years of funding totaling \$12,255,303.00.

DOE-08-21018: Weatherization administrative funding from the DOE. Contractor – Menominee-Delta-Schoolcraft Community Action Agency. Funding to add a Weatherization Assistant; three work stations; tools; computer equipment, etc. Contract amount - \$286,002.00

PUBLIC COMMENT: None.

NEXT MEETING: April 26, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:18 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison
