

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: November 24, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member; and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF October 27, 2009 MINUTES:

Minutes of the October 27, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for October 2009 was reviewed. This is the first month of the new fiscal year, with an allocation of \$9,000.00. There were \$150.00 in expenditures for DHS Board attendance; and \$679.80 in expenditures for MCSSA Statewide Conference attendance as well as MCSSA District One attendance; leaving a balance of \$8,170.20. There is a new allocation for the Child Care fund for the new fiscal year - \$3,500.00. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton related that the Menominee County AP Unit continues to assist the Delta County AP unit due to the extreme circumstances in existence in Delta County. Delta County has 9 of 12 AP staff who are new within the last 18 months and who are still learning. Menominee County staff have always been very willing to assist Delta County when things get behind for whatever reason.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Escanaba on January 27, 2010, at Pioneer Inn Best Western.

Statewide Director's Meeting Information: No meeting was held this month. There is a major restructuring meeting scheduled in Lansing for December 17th. We should receive the 2010 staffing package at that meeting as well.

Collaborative Issues: Mr. Sexton related that he will not be attending these meetings for the foreseeable future due to internal office needs.

Business Plan Update: We don't have a business plan per se as we have dozens of goals to meet in each of the areas, which serves as our plan. We are meeting all goals in child welfare and are not meeting any goals in the assistance payments area due to the situation described above. We are making progress however, and expect to be caught up by February.

Miscellaneous: Nothing new to report.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

UNIT REPORTS:

Denise Perry, Community Resource Coordinator, provided a comprehensive report regarding the activities that she and her volunteers are involved with. The Board members had several helpful suggestions for Ms. Perry in regard to non-profit helping entities and other fund raising opportunities.

A motion to accept the unit report was made by Mary Bradley and supported by Peggy Bastien. Motion passed.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: There following contracts were presented for review:

CSBG-T-10-21018: This is a contract for Earned Income Tax Credit Outreach and Tax Preparation activities and is with the Menominee-Delta-Schoolcraft Community Action Agency and HRA in the amount of \$24,000.00. Services provided through this contract are: to facilitate the Grantee's ability to provide free income tax preparation assistance and/or to promote Earned Income Tax Credit filing by low-income Michigan citizens.

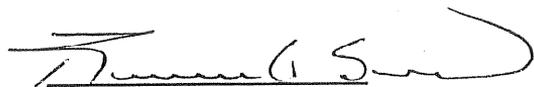
RDSS-21001: This is a contract for Regional Detention and Support Services with the Delta County Family Court in the amount of \$2,000.00 per year for three years. Services provided through this contract are: provision of attendants to sit with eligible youth when the youth is picked up or detained, until a family member can pick up the youth or until a court hearing is held.

A motion to authorize board review and signature of the review documents was made by Peggy Bastien and supported by Mary Bradley. Motion passed.

PUBLIC COMMENT: None.

NEXT MEETING: December 29, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10.17 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison