

**Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** August 31, 2010

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: None

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**APPROVAL OF July 27, 2010 MINUTES:**

Minutes of the July 27, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for July 2010 was reviewed. There was \$150.00 in expenditures for DHS Board attendance and \$618.48 in expenditures for MCSSA District One meeting and advanced payments for the MCSSA Summer Conference; leaving a balance of \$2,445.80. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

The Board received a dues statement for MCSSA District One for \$150.00 for FY 2011. A motion to pay the dues was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

The Board received a dues statement for MCSSA Statewide for \$795.24 for FY 2011. A motion to pay the dues was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

### **DIRECTOR'S REPORT:**

**Staffing Information:** Menominee County is fully staffed per the FY 2010 staffing allocation. There was a discussion pertaining to workloads for all units.

**MCSSA Information:** Various MCSSA documents were distributed. The next District One meeting will be in Marquette on October 27, 2010. Location to be announced.

There was a statewide MCSSA Conference August 23-25, 2010 in Gaylord, Michigan. Board Chair, Mike Kaufman, attended and provided the board with an update from that conference.

**Statewide Director's Meeting Information:** There was no meeting this month.

**Collaborative Issues:** No update.

**Business Plan Update:** No specific update at this time. Mr. Sexton did relate that both the services and assistance payments units are performing very well at this time.

**Miscellaneous:** Mr. Sexton provided the Board with the updated County Director Performance Management Rating form for 2010 for their information and input during the performance review period in November/December 2010.

Mr. Sexton provided the Board with registration information for the "Navigating Toward Prosperity" summit in Marquette on September 15, 2010. The summit is the kick-off event for the Region One Poverty Reduction Initiative Navigator Program.

**Board Member Input/Suggestions:** The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

**UNIT REPORTS:** None

### **BOARD BUSINESS:**

**Approval of Vouchers:** Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

**NEW BUSINESS:** There were two contracts presented for review:

DEL-11-55001: Contract is with the Menominee County Circuit Court – Family Division. Service is for a Community Treatment Worker for Juvenile Justice cases. Contract amount is \$45,626.00 per year for three years for a total of \$136,878.00.

LCA-10-21018: Contract is with the Menominee-Delta-Schoolcraft CAA & HRA. Service is the provision of emergency services related directly to deliverable fuels. There are no administrative costs attached. Contract amount is \$156,500.00.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** September 28, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:30 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Michael Kaufman**  
**Chairperson**

Pc: DHS Board Members  
DHS Northern Area Office  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison