

**Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** July 31, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair at 9:03 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Peggy Bastien, Board Member; Mary Bradley, Board Member and Sue Asplund for Russell Sexton, Board Secretary.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**APPROVAL OF June 26, 2012 MINUTES:**

Minutes of the June 26, 2012 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for June 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting; leaving a balance of \$7,361.00.

There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Ms. Asplund reviewed the current staffing situation with the board.

**Statewide Director's Meeting Information:** Ms. Asplund went over notes from the June meeting.

**Collaborative Issues:** No new information.

**Business Plan Update:** No new information.

**Miscellaneous:** No new information.

**Board Member Input/Suggestions:** The board had no new suggestions or input to offer.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

**UNIT REPORT:** None

**BOARD BUSINESS:**

**Approval of Vouchers:** Vouchers for June, 2012 were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

**NEW BUSINESS:** No new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** August 28, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:35 a.m.



**Russell K. Sexton**  
Board Secretary



**Michael Kaufman**  
Chairperson

Pc: DHS Board Members  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison