

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
JEFF NASER, MEMBER**

DIRECTOR

RUSSELL K. SEXTON

Date: December 18, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Vice-Chair; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners and Andy Laurin, Menominee County DHS Child Welfare Supervisor.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

APPROVAL OF NOVEMBER 27, 2012 MINUTES:

Minutes of the November 27, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for November 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting attendance and \$150.00 in expenditures for MCSSA District One FY 2013 Dues; leaving a balance of \$8,331.50. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board and provided the board members with a current Organizational Chart.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the December 6, 2012 meeting.

Collaborative Issues: No update.

Business Plan Update: Mr. Sexton reviewed the overall performance of each unit with the board.

Miscellaneous: Mr. Sexton had nothing else to go over with the board.

Board Member Input/Suggestions: The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

UNIT REPORTS: Andrew Laurin, Children's Services Supervisor provided the Board with a comprehensive overview of the Children's Protective Services program.

Motion to accept the report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: November vouchers were reviewed by board members.

A motion to approve all vouchers was made by Mary Bradley and supported by Jeff Naser. Motion passed unanimously.

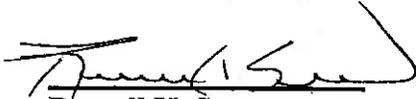
MCSSA Information: There was a general discussion of current MCSSA issues and a MCSSA District One update.

NEW BUSINESS: There was no new business presented.

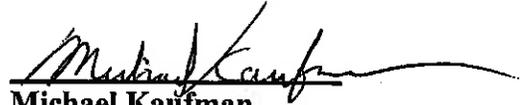
PUBLIC COMMENT: Mr. Lang spoke to the board in regard to the Community Mental Health System.

NEXT MEETING: January 29, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mike Kaufman and supported by Jeff Naser. Motion passed without opposition. Meeting adjourned at 10:15 a.m. Central Time.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File