

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
JEFF NASER, MEMBER**

DIRECTOR

RUSSELL K. SEXTON

Date: January 29, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Vice-Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to add an agenda item – Board of Commissioner Letter – to New Business and to approve the agenda with that addition was made by Mike Kaufman and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF December 18, 2012 MINUTES:

Minutes of the December 18, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mike Kaufman and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for December 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$8,181.50. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Mary Bradley and seconded by Mike Kaufman. Motion passed without opposition.

Mr. Sexton notified the board that due to the many changes made in DHS related to the Business Services Centers and the consolidation of fiscal activities, all counties were asked to take control of their DHS Board Funds and handle all transactions in county instead of sending the funds to the State. Menominee County Administrator agreed to

accede to that request and as a result, all future board member travel vouchers and other expenditures will be sent to the county for payment.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the January meeting.

Collaborative Issues: No update.

Business Plan Update: Mr. Sexton reviewed the overall performance of each unit with the board.

Miscellaneous: None.

Board Member Input/Suggestions: The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition.

UNIT REPORTS: None.

BOARD BUSINESS:

Approval of Vouchers: December 2012 vouchers were reviewed by board members.

A motion to approve all vouchers was made by Mike Kaufman and supported by Mary Bradley. Motion passed unanimously.

MCSSA Information: There was a general discussion of current MCSSA issues and a MCSSA District One update.

NEW BUSINESS:

There was a discussion regarding a letter received from the Menominee County Board of Commissioners regarding DHS Board committee assignment and regarding county board rules.

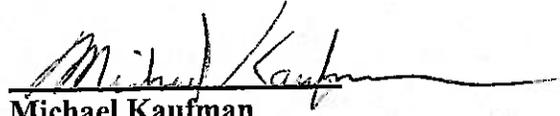
PUBLIC COMMENT: None.

NEXT MEETING: February 26, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition. Meeting adjourned at 9:34 a.m. Central Time.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File