

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: May 26, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Michael Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Peggy Bastien, Board Member; Mary Bradley, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF April 28, 2009 MINUTES:

Minutes of the April 28, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for April 2009 was reviewed. There were \$200.00 in expenditures for DHS Board and other local board attendance; and \$269.90 in expenditures for the MCSSA March Legislative Conference; leaving a balance of \$6,044.05. There were no expenditures from the Child Care fund in April, leaving a balance of \$7,100.00. A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: The State has mandated 6 furlough days for all state employees in an effort to save money. The days are the same for all, which means that the office will be shut down during those furlough days. The days are: June 19th, July 6th and 24th,

August 7th and 21st and September 4th, 2009. Posters will be placed in the lobby to notice customers of the days we will be closed. Press releases will also be provided to the local media outlets through Lansing notifying people of the closures.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Escanaba on July 22, 2009.

Statewide Director's Meeting Information: There was no meeting this month. Next meeting is scheduled for September.

Collaborative Issues: There have been significant changes in regard to the Strong Families/Safe Children initiative. The collaborative has been significantly involved with this initiative for the past ten years, with their role now changing to a purely advisory role. The local DHS Director is now totally responsible to insure that those funds are directed toward activities that will help the DHS to achieve the goals as set forth by the CRI Consent Agreement, the Federal Child and Family Services Review and the DHS Business Plan. Further, all referrals to these programs must come from the DHS. No other entity can make a referral to any SFSC program, with the exception of the Family Division of the Circuit Court and any JJ Diversion programs.

Business Plan Update: The quarterly update is available for review upon request. The Services unit is doing very well due to the infusion of new staff. We are able to actually do the entire job and spend the necessary time with the families instead of just putting out figurative fires. The Assistance Payments unit's goals are not where we want them to be; however, the staff are doing a great job considering the current circumstances.

Miscellaneous: The new operating system – Bridges – is up and running in Menominee County. There is a very steep learning curve with this system and as a result we will likely be missing our S.O.P. goals and our customers will have to wait in our lobby a while longer than they are used to doing.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

NEW BUSINESS: Contracts presented for review:

LIHEAP-09-21018: Low Income Housing Energy Assistance Program services.
Contractor – Menominee-Della-Schoolcraft Community Action Agency. Weatherization services and client education classes. Total allocation is \$51,900.

PUBLIC COMMENT: None.

NEXT MEETING: June 30, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:47 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison

A G E N D A

MENOMINEE COUNTY DEPARTMENT OF HUMAN SERVICES BOARD MEETING

July 28, 2009 9:00 AM Central Time

- A. Approval of Agenda**
- B. Approval of June 30, 2009 Minutes**
- C. Financial Report**
 - 1. Review of Vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. MCSSA Information**
 - 3. Statewide Directors Meeting/Information**
 - 4. Collaborative Issues/Information**
 - 5. Business Plan Update**
 - 6. Miscellaneous**
 - 7. Board Member Input/Suggestions**
- E. Board Business**
 - 1. Approval of vouchers**
- F. New Business**
 - 1. Contract approvals**
 - 2. Community Action Agency Report**
- G. Public comment (5 minute limit per speaker)**
- H. Next meeting – August 25, 2009 – 9:00 AM**
- I. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission: “The MDHS assists children, families and vulnerable adults to be safe, stable and self-supporting.”

Vision: We will reduce poverty, help all children have a great start in life, and help our clients achieve their full potential.