

**Menominee County  
Department of Human Services  
2612 10th Street  
Menominee, Michigan 49858**

**BOARD MEMBERS**

**MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN**

**DIRECTOR**

**RUSSELL SEXTON**

**Date:** January 30, 2007

The regular meeting of the Menominee County Department of Human Services was called to order by Board Chair, Michael Kaufman, at 9:00 AM, Tuesday, January 30, 2007.

Present: Michael Kaufman, Chair, Peggy Bastien, Member; Mary Bradley, Member; Russell Sexton, Director/Board Secretary.

**Approval of meeting agenda – Bradley/Bastien**

**Approval of December 19, 2006 minutes – Bastien/Bradley**

**Financial Report**

As of the end of December 2006, the Board Fund balance was \$7,829.82 and the Child Care Sub Account balance was \$3,500.00. Bradley/Bastien

The Board wants a projection of expenditures for the entire year. A projection will be provided at the next board meeting that will take into account: all three members attending all 12 Board meetings, all 4 MCSSA District One meetings, the MCSSA Legislative Conference and the MCSSA Summer Conference.

**Director's Report – Russell Sexton**

**Staffing Information**

Mr. Sexton reviewed the current situation with the board. Menominee County remains over allocated one ES worker. Delta County is down two ES staff as well as one Social Service Program Manager. As a result, several Menominee County AP staff have volunteered to assist Delta County. This is much appreciated and is very helpful. This will hurt our travel budget; however, it will insure that Delta County is able to continue to get the job done. Also, Mr. Sexton has to spend the majority of his time in the Delta County office to help cover the vacant Social Service Program Manager position.

**MCSSA Information**

A variety of MCSSA meeting minutes were presented to the board for their review. Mr. Sexton also presented a request from Iron County for individual contributions to the annual "Hospitality Suite" to the

board members. The MCSSA District One meeting was held on January 24, 2007 in Escanaba at the Best Western Pioneer Inn. The next meeting will be on April 25, 2007, at the Ramada Inn, Marquette.

**Regional Directors and Statewide Directors Meetings**

There was a Region One Director's Meeting this month. Mr. Sexton reviewed his notes from the meeting with the board.

**Collaborative Issues/Information** – Ms. Bradley updated the board on current activities she is involved with pertaining to the Medical Care Access Coalition, as well as other activities of the collaborative.

**Business Plan Update** – No update at this time. A quarterly update is due at the end of January.

**Other** – No report.

**Board Member Input/Suggestions**

The board members provided Mr. Sexton with input on a variety of subjects.

**Approval of the Director's Report** – Bradley/Bastien.

**Unit Reports** – None.

**Board Business**

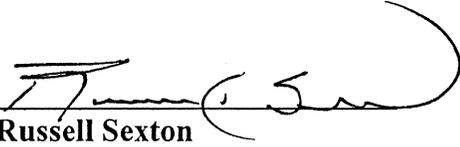
Approval of vouchers – Bastien/Bradley.

**New Business** – The following Lansing generated contracts were reviewed: A contract put out by the DHS Bureau of Community Action and Economic Opportunity with the Menominee/Delta/Schoolcraft CAHRA – for \$172,430.00. A contract – JABGN-07-55001 – put out by the DHS Bureau of Juvenile Justice with the Menominee County Family Court – for \$15,476.00. Bastien/Bradley

**Public Comment** – None.

**Next Meeting** – The next meeting will be held on Tuesday, February 20, 2007, at 9:00 AM.

**Adjournment** – The meeting was adjourned at 9:30 AM – Bastien/Bradley.

  
Russell Sexton  
Board Secretary

  
Michael Kaufman  
Chairperson

Pc: DHS Board Members  
DHS Zone Office  
Menominee County BOC