Menominee County
Department of Human Services
2612 10th Street
Menominee, Michigan 49858

BOARD MEMBERS
MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR
RUSSELL SEXTON

Date: February 20, 2007

The regular meeting of the Menominee County Department of Human Services was called to order by Board Secretary, Russell Sexton at 9:00 AM, Tuesday, 2007.

Present: Michael Kaufman, Chair, Peggy Bastien, Member; Russell Sexton, Director/Board Secretary.

Approval of meeting agenda – Kaufman/Bastien

Approval of January 30, 2006 minutes – Bastien/Kaufman

Financial Report
As of the end of January 2007, the Board Fund balance was $7,322.82 and the Child Care Sub Account balance was $3,500.00. Bastien/Kaufman

The Board wanted a projection of expenditures for the entire year, which would include all board members going to all DHS Board meetings, one board member going to two additional meetings per month, all MCSSA District One meetings, all MCSSA Conferences and the MCSSA Dues for the year. A projection was provided that placed the estimated board fund balance at $9,297.00 at the end of the year, which would be an over expenditure of the board budget. A further discussion will be held regarding this at the next board meeting.

Director's Report – Russell Sexton

Staffing Information
Mr. Sexton reviewed the current situation with the board. Menominee County remains over allocated one ES worker. Delta County is down two ES staff as well as one Social Service Program Manager. As a result, several Menominee County AP staff continue to volunteer to assist in Delta County. This is much appreciated and is very helpful. This will hurt our travel budget; however, it will insure that Delta County is able to continue to get the job done. Also, Mr. Sexton continues to have to spend the majority of his time in the Delta County office to help cover the vacant Social Service Program Manager position.

MCSSA Information
Mr. Sexton informed the board that the reservation materials had been sent in for the MCSSA Legislative Conference for two board members, Mr. Kaufman and Ms. Bastien. The next MCSSA District One meeting will be on April 25, 2007, at the Ramada Inn, Marquette.

Regional Directors and Statewide Directors Meetings
There were no meetings this month. The next Regional meeting will be on March 7th and 8th and the next statewide meeting will be on February 27th.

Collaborative Issues/Information – No new information.

Business Plan Update –. No update at this time. A quarterly update was due at the end of January; however, Mr. Sexton has not completed it as yet due to his coverage duties for the vacant child welfare supervisor position in Delta County.

Other – No report.

Board Member Input/Suggestions
The board members provided Mr. Sexton with input on a variety of subjects.

Approval of the Director's Report – Kaufman/Bastien.

Unit Reports – None.

Board Business
Approval of vouchers – Kaufman/Bastien.

The board received a letter from Marianne Udow, Statewide DHS Director, appointing Ms. Bastien to another term as the State Appointee to the Board.

New Business – None.

Public Comment – None.

Next Meeting – The next meeting will be held on Tuesday, March 27, 2007, at 9:00 AM.

Adjournment – The meeting was adjourned at 9:30 AM – Kaufman/Bastien.

Russell Sexton
Board Secretary

Michael Kaufman
Chairperson