

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN**

DIRECTOR

RUSSELL K. SEXTON

Date: September 29, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Russell Sexton, Board Secretary.

Absent: David Prestin, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF MINUTES:

Minutes of the August 25, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2015 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting and \$662.00 in expenditures for Reimbursement of Volunteers mileage and meals; leaving a balance of \$3,848.31.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program

supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the meeting with the Board Members. He discussed the hiring freeze and other FY16 budget issues. There will be a drug testing pilot for cash assistance cases in the counties of Marquette, Allegan and Clinton that will start on October 1, 2015. This will be a suspicion based drug testing situation only. There will be an in-person county director's meeting in Battle Creek on October 21 and 22, 2015.

Collaborative Issues: No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$22,218.97, which constitutes 55.4% of the allocation expended with 91% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$19,904.25, which constitutes 61.2% of the allocation expended with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.52%, which puts us 9th in the State. Business Services Center 1 average is 96.81% and State average is 96.51%.

Family Independence Program Work Participation Rate: 100% (there was only one mandatory customer this month). Goal is 50%.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

July 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 28 cases; 60 recipients; \$7,731.00 in benefits.
- Food Assistance Program: 1,546 cases; 2,931 recipients; \$335,747.00 in benefits.
- State Disability Assistance: 15 cases; 15 recipients; \$2,892.00 in benefits.
- Child Development and Care: 25 cases; 40 recipients; \$6,711.00 in benefits.
- State Emergency Relief: 0 cases; \$0.00 in benefits.
- Unduplicated total: 1,561 cases; 2,954 recipients; \$353,081.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 549 cases; 1,205 recipients
- Other Children < Age 21: 91 cases; 98 recipients
- Pregnant Women & Children Under 19: 804 cases; 1,475 recipients
- Non-SSI Aged, Blind & Disabled: 684 cases; 716 recipients
- SSI Aged, Blind & Disabled: 516 cases; 516 recipients
- Medicaid Eligible Total: 2,443 cases; 3,993 recipients

Total Healthy Michigan Enrollments: 1039+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**

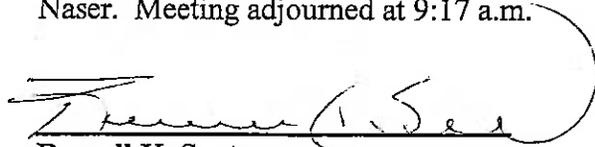
Vouchers for August 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: None

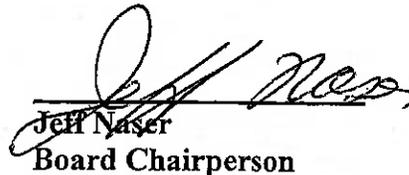
PUBLIC COMMENT: None.

NEXT MEETING: October 27, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:17 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC