

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: September 27, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the August 30, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2016 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$893.18.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director. There is a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists (two positions are currently vacant, one temporarily). There are 2

foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the September 21, 2016 meeting with the board members.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$20,034.33, which constitutes 77.7% of the allocation expended with 91% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$23,147.83, which constitutes 65.5% of the allocation expended with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97%. Business Service Center 1 average is 97% and State average is 97%.

Family Independence Program Work Participation Rate: 50% for August. Year to date average is 54%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

August 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 40 recipients; \$5,917.00 in benefits.
- Food Assistance Program: 1,336 cases; 2,525 recipients; \$274,028.00 in benefits.
- State Disability Assistance: 19 cases; 19 recipients; \$4,369.00 in benefits.
- Child Development and Care: 31 cases; 49 recipients; \$11,831.00 in benefits.
- State Emergency Relief: 0 cases; \$0.00 in benefits.
- Unduplicated total: 1,357 cases; 2,555 recipients; \$296,146.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 625 cases; 1,306 recipients
- Other Children < Age 21: 122 cases; 135 recipients
- Pregnant Women & Children Under 19: 495 cases; 865 recipients
- MiChild: 58 cases; 102 Recipients
- Non-SSI Aged, Blind & Disabled: 628 cases; 659 recipients
- SSI Aged, Blind & Disabled: 484 cases; 484 recipients
- Medicaid Eligible Total: 2,166 cases; 3,550 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

CPS Commencement	93%
CPS Investigations	93%
CPS Service Plan Completion	81%
CPS Service Plan Approvals	100%
CFC Service Plan Completion	0%
CFC Service Plan Approvals	N/A
Medicals	67%
Dentals	N/A
Worker/Child Contacts	57%
Worker/Parent Contacts	100%
Worker/Supervisor Contacts	67%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 11 licensed.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers for August 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

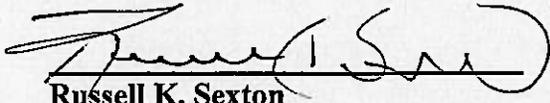
NEW BUSINESS: There was one contract presented for review:

FP17-55001, Good Will Farm Association, Inc., In-Home Services, three year contract for \$85,000.00 per year for a total of \$255,000.00. Contract starts on October 1, 2016 and goes through September 30, 2019

PUBLIC COMMENT: None

NEXT MEETING: October 25, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0934 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC