Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: September 25, 2018

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:05 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member, and Russell Sexton, Board Secretary.

Absent: Sheila Veraghen, Board Member.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:
Minutes of the August 28, 2018 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for August 2018 was reviewed. There were $150.00 in expenditures for the DHHS Board meeting and a $50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of $2,250.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:
Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2018 Operating Funds: Menominee County allocation is: $25,896.00. Year-to-date expenditures are: $20,670.03. This constitutes 79.8% of the allocation spent with 91% of the year elapsed.

FY 2018 Travel Funds: Menominee County allocation is: $35,261.00. Year-to-date expenditures are: $0. This constitutes 0% of the allocation spent with 0% of the year elapsed (the data for this allocation is not available).

Assistance Payments:
Assistance Payments Standard of Promptness: 96.15%. Business Service Center 1 average is 93.13%. Statewide Average is 96.83%.

Family Independence Program Work Participation Rate: N/A for July. Year to date average for CY 2018 is 0%. Federal goal is 50%. U.P. average is 45.11%, statewide average is 58.10%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

June 2018 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 12 cases; 24 recipients; $3,537.00 in benefits.
- Food Assistance Program: 1,249 cases; 2,275 recipients; $255,339.00 in benefits.
- State Disability Assistance: 7 cases; 7 recipients; $1,300.00 in benefits.
- Child Development and Care: 31 cases; 50 recipients; $16,216.00 in benefits.
- State Emergency Relief: 1 case; $1,155.00 in benefits.
- Unduplicated total: 1,278 cases; 2,314 recipients; $277,547.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 714 cases; 1,526 recipients
- Other Children < Age 21: 109 cases; 124 recipients
- Pregnant Women & Children Under 19: 462 cases; 850 recipients
- MIChild: 62 cases; 98 Recipients
- Non-SSI Aged, Blind & Disabled: 635 cases; 661 recipients
- SSI Aged, Blind & Disabled: 478 cases; 478 recipients

- Medicaid Eligible Total: 2,221 cases; 3,737 recipients
- Healthy Michigan Program Total: 1,215 cases; 1,363 recipients

This information is available on the www.mighigan.gov/dhs website in the "Green Book"

Child Welfare:

CPS Commencement	100%
CPS F2F Investigations	94%
CPS Ongoing F2F	100%
CPS Ongoing Caregiver F2F	88%
CPS Services Plans	100%
CPS Plan Approval	96%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	100%
Dental	100%
Worker/Child Contacts	71%
Worker/Parent Contacts	100%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	85%

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

Unit Report: None.

BOARD BUSINESS:

1. **Approval of Vouchers**:
   Vouchers for August 2018 were reviewed. A motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: None.

NEXT MEETING: October 30, 2018 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0918 a.m.

Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC