Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER

DIRECTOR
RUSSELL K. SEXTON

Date: September 24, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Mary Bradley, Board Member; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners and Mark Kwarciany, Menominee County DHS.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Ms. Bradley and supported by Mr. Naser. Motion carried.

APPROVAL of AUGUST 27, 2013 MINUTES:
Minutes of the August 27, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for August 2013 was reviewed. There was $51.98 in expenditures for DHS Board Meeting attendance, leaving a balance of $6,598.84.

There were no expenditures from the Child Care Fund leaving a balance of $3,500.00.

A motion to approve the financial report was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

The Menominee County DHS Board received a letter from the Menominee County Board of Commissioners that stated:

"All non-County Board Committee Members appointed by the Menominee County Board may receive a meeting fee. The meeting fee will be determined by each committee, the meeting fee will not exceed fifty dollars per meeting. Mileage allowance shall be provided at the IRS rate per mile."

As a result of this information, a motion was made to have a meeting fee of $50.00 per meeting attended starting with the DHS Board meeting of September 24, 2013. Motion was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

A Dues Statement from the MCSSA Statewide organization was received for FY 2014 annual dues in the amount of $843.67. A motion to pay MCSSA statewide dues of $843.67 was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the Board, which included the FY 2014 Staffing Allocation received from DHS Business Service Center 1.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information was provided. There was a discussion regarding Mr. Naser attending the next Menominee County Community Collaborative meeting.

Business Plan Update: Mr. Sexton reviewed the current progress of all units with the board.

Miscellaneous: There was a discussion regarding the Affordable Care Act and how it affects DHS and our customers.

Board Member Input/Suggestions: A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

UNIT REPORT: Mark Kwarciany, Family Independence Manager, provided the board with a comprehensive report on all of the Assistance Payments programs, as well as an explanation of upcoming changes. The board members had a variety of questions, which we answered by Mr. Kwarciany and Mr. Sexton.

A motion to accept the unit report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

BOARD BUSINESS:

1. **Approval of Vouchers:**
   Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.

2. **MCSSA:** The next meeting is on October 16, 2013 at Walstrom's Restaurant in Harvey.
   The MCSSA Conferences for CY 2014 are:
   - Legislative Conference, March 12 – 13, 2014, Radisson Hotel, Lansing
   - Summer Conference, August 18 – 20, 2014, Doubletree Hotel, Bay City.
3. **Menominee County Board of Commissioner Letter:** This letter stated that the term of Board Member Michael Kaufman was up as of October 31, 2013.
   - A motion to send a letter to the Board of Commissioners requesting that Mr. Kaufman be re-appointed was made by MR. NASER and supported by Ms. Bradley. Motion passed without opposition.

NEW BUSINESS:

No new business was presented.

PUBLIC COMMENT: None.

NEXT MEETING: October 29, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Bradley and supported by Mr. Naser. Meeting adjourned at 9:38 a.m.

Russell K. Sexton/~~Sue Asplund~~
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File