

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: August 30, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: None.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the July 26, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for July 2016 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$1,180.34.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists (two positions are

currently vacant, one temporarily). There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the August 17, 2016 meeting with the board members.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$18,453.59, which constitutes 71.6% of the allocation expended with 83% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$21,112.45, which constitutes 59.7% of the allocation expended with 83% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.32%, which puts us 43rd in the State out of 83 counties. Business Service Center 1 average is 96.89% and State average is 97.24%.

Family Independence Program Work Participation Rate: 33.33% for July. Year to date average is 50%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 42 recipients; \$7,026.00 in benefits.
- Food Assistance Program: 1,374 cases; 2,594 recipients; \$285,293.00 in benefits.
- State Disability Assistance: 16 cases; 16 recipients; \$3,169.00 in benefits.
- Child Development and Care: 33 cases; 46 recipients; \$10,393.00 in benefits.
- State Emergency Relief: 10 cases; \$7,612.00 in benefits.
- Unduplicated total: 1,394 cases; 2,621 recipients; \$313,493.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 636 cases; 1,331 recipients
- Other Children < Age 21: 122 cases; 131 recipients
- Pregnant Women & Children Under 19: 496 cases; 872 recipients
- MiChild: 66 cases; 125 Recipients
- Non-SSI Aged, Blind & Disabled: 635 cases; 667 recipients

- SSI Aged, Blind & Disabled: 499 cases; 499 recipients
- Medicaid Eligible Total: 2,216 cases; 3,624 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

CPS Commencement	96%
CPS Investigations	96%
CPS Service Plan Completion	86%
CPS Service Plan Approvals	95%
CFC Service Plan Completion	0%
CFC Service Plan Approvals	100%
Medicals	50%
Dentals	N/A%
Worker/Child Contacts	83%
Worker/Parent Contacts	94%
Worker/Supervisor Contacts	50%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 11 licensed.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**

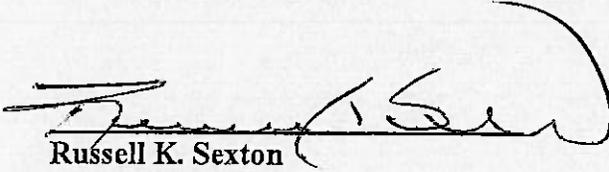
Vouchers for July 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

NEW BUSINESS: There were no contracts to review and no other new business was presented.

PUBLIC COMMENT: Mr. Naser discussed a propane pre-by situation that could save the State a lot of money and provided a document to be forwarded to DHHS central office.

NEXT MEETING: September 27, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0935 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC