

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN

DIRECTOR
RUSSELL K. SEXTON

Date: August 25, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Robert Villas, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Robert Villas, Acting Board Secretary.

Absent: David Prestin, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF MINUTES:

Minutes of the July 28, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for July 2015 was reviewed. There were \$179.35 in expenditures for the DHS Board meeting; leaving a balance of \$4,710.36.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Villas provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care

and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: No meeting occurred this month.

Collaborative Issues: No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

Business Plan Update: Mr. Villas provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$20,136.27, which constitutes 50.2% of the allocation expended with 83% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$17,800.64, which constitutes 54.7% of the allocation expended with 83% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 99%. Business Services Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: N/A% (there were no mandatory customers this month). Goal is 50%.

Miscellaneous:

Mr. Villas reviewed with the board customer information as follows:

June 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 24 cases; 50 recipients; \$6,339.00 in benefits.
- Food Assistance Program: 1,409 cases; 2,678 recipients; \$294,883.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,974.00 in benefits.
- Child Development and Care: 33 cases; 51 recipients; \$8,288.00 in benefits.
- State Emergency Relief: 5 cases; \$2,236.00 in benefits.
- Unduplicated total: 1,429 cases; 2,714 recipients; \$314,720.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 589 cases; 1,214 recipients
- Other Children < Age 21: 101 cases; 113 recipients
- Pregnant Women & Children Under 19: 636 cases; 1,084 recipients
- Non-SSI Aged, Blind & Disabled: 658 cases; 691 recipients
- SSI Aged, Blind & Disabled: 521 cases; 521 recipients
- Medicaid Eligible Total: 2,266 cases; 3,620 recipients

Total Healthy Michigan Enrollments: 1039+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: Denise Perry provided a report on Volunteer Services, which included information pertaining to funding for the program, which was far less this year than it has ever been. Ms. Perry related that as a result of the inadequate funding, she is way short and unable to fund programs for the remainder of the fiscal year, specifically in regard to the reimbursement of mileage expenses for volunteers. Ms. Perry requested funds from DHHS Board funds to assist with this shortfall. Requested amount was \$662.00.

Mr. Eichhorn made a motion to provide \$662.00 of Menominee County DHHS Board funds to Ms. Perry for the reimbursement of mileage expenses for volunteers. Motion was supported by Mr. Naser. Motion passed without opposition.

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for July 2015 were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

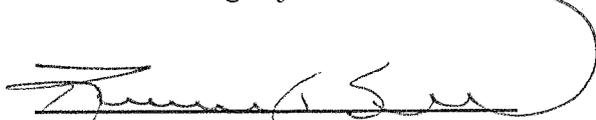
NEW BUSINESS: None

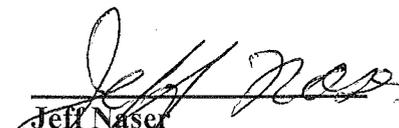
PUBLIC COMMENT: None.

NEXT MEETING: September 29, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

Mr. Naser made it known that he would be unable to attend this meeting due to other commitments.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:46 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC