

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**  
**DAVID C. PRESTIN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** July 28, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; David Prestin, Board Member; and Russell Sexton, Board Secretary.

Absent: Gary Eichhorn, Board Member

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Prestin and supported by Mr. Naser. Motion carried.

**APPROVAL OF JUNE 30, 2015 MINUTES:**

Minutes of the June 30, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Prestin. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for June 2015 was reviewed. There were \$278.80 in expenditures for the DHS Board meeting; leaving a balance of \$4,889.71.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Prestin. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program

supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 2 children's protective services specialists and 1 CPS vacancy. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** No meeting occurred this month.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$18,297.48, which constitutes 45.6% of the allocation expended with 75% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$14,839.16, which constitutes 45.6% of the allocation expended with 75% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.33%. Business Services Center 1 average is 95.20% and State average is 94.07%.

Family Independence Program Work Participation Rate: 33.33%. Goal is 50%.

**Miscellaneous:**

Mr. Sexton reviewed with the board customer information as follows:

June 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 26 cases; 55 recipients; \$7,681.00 in benefits.
- Food Assistance Program: 1,570 cases; 2,974 recipients; \$338,712.00 in benefits.
- State Disability Assistance: 18 cases; 18 recipients; \$3,371.00 in benefits.
- Child Development and Care: 28 cases; 40 recipients; \$5,983.00 in benefits.
- State Emergency Relief: 35 cases; \$19,374.00 in benefits.
- Unduplicated total: 1,598 cases; 3,025 recipients; \$375,122.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 547 cases; 1,237 recipients
- Other Children < Age 21: 82 cases; 88 recipients
- Pregnant Women & Children Under 19: 814 cases; 1,486 recipients
- Non-SSI Aged, Blind & Disabled: 684 cases; 717 recipients
- SSI Aged, Blind & Disabled: 512 cases; 512 recipients
- Medicaid Eligible Total: 2,458 cases; 4,031 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

Total Healthy Michigan Enrollments: 1039

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Naser and supported by Mr. Prestin. Motion passed without opposition.

**UNIT REPORT:** None

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

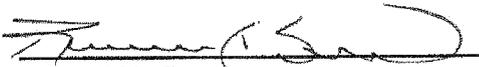
Vouchers for June 2015 were reviewed and a motion to approve all vouchers was made by Mr. Prestin and supported by Mr. Naser. Motion passed without opposition.

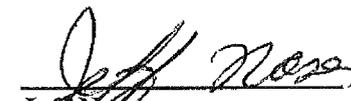
**NEW BUSINESS:** None

**PUBLIC COMMENT:** None.

**NEXT MEETING:** August 25, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:26 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC