

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** July 25, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the June 27, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for June 2017 was reviewed. There were \$193.09 in expenditures for the DHHS Board meeting; leaving a balance of \$2,126.07.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

A motion to pay Spaulding Township \$50.00 each month for the use of their venue was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County. One ES worker transferred to another county downstate and we are in the process of hiring another. We are also in the process of hiring another CPS worker.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$21,761.20. This constitutes 84% of the allocation spent with 75% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$11,106.38. This constitutes 31.5% of the allocation spent with 75% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.97%. Business Service Center 1 average is 97.37%. Statewide Average is 97.27%. Menominee County had the 3<sup>rd</sup> highest percentage in the state for the month of June.

Family Independence Program Work Participation Rate: 0%. Year to date average for CY 2017 is 0% (there were no cases that were mandated to participate in work activities until May when there was 1 with that person not cooperating and thus facing sanctions) Federal goal is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

May 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 19 cases; 37 recipients; \$5,021.00 in benefits.
- Food Assistance Program: 1,325 cases; 2,483 recipients; \$280,735.00 in benefits.
- State Disability Assistance: 12 cases; 12 recipients; \$2,400.00 in benefits.
- Child Development and Care: 33 cases; 48 recipients; \$12,511.00 in benefits.
- State Emergency Relief: 10 case; \$5,942 in benefits.
- Unduplicated total: 1,346 cases; 2,514 recipients; \$306,610.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 659 cases; 1,413 recipients
- Other Children < Age 21: 104 cases; 114 recipients
- Pregnant Women & Children Under 19: 487 cases; 884 recipients
- MiChild: 62 cases; 114 Recipients
- Non-SSI Aged, Blind & Disabled: 620 cases; 650 recipients
- SSI Aged, Blind & Disabled: 484 cases; 484 recipients
- Medicaid Eligible Total: 2,174 cases; 3,661 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

• Child Foster Care Plan Approval	100%
• Child Foster Care Service Plan Completion	83%
• CPS Commencement	100%
• CPS Face-to-Face	100%
• CPS Plan Approval	100%
• CPS Service Plan Completion	100%
• Dental	N/A
• Medical	100%
• Worker/Child Visits	100%
• Worker/Supervisor Contacts	91%
• Worker/Parent Contacts	100%
• Parent/Child Contacts	83%
• CPS Ongoing Face-to-Face with Caregiver	50%
• CPS Ongoing Face-to-Face with child	62%

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**BOARD BUSINESS:**

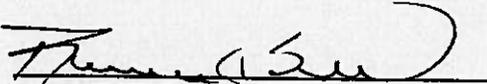
1. **Approval of Vouchers:**  
Vouchers for June 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan. The meetings will be held on the same date and at the same time, with only the location changing. The August meeting will be the second meeting at the new location.

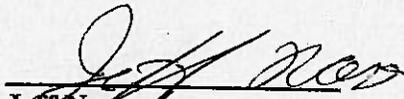
**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** August 29, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0926 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC