

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
HEIDI SMITH**

DIRECTOR

MATTHEW YOHE

Date: July 23, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson County Board Chair at 1:01 PM CST. The meeting was held at the Spalding Township Hall.

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Board Member, Katie Driscoll-Dickinson Co. Board Chair, Jeff Naser-Menominee Co. Board Chair, & Heidi Smith-Menominee County Board Member

Others Present: Mark Kwarciany-DHHS FIM, Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta County Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners & Gerald Piche-Menominee Co. Commissioner

Absent: Mary Olson-Delta Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member, Sheila Veraghen-Menominee Co. Board Member & Matthew Yohe-Board Secretary

APPROVAL OF AGENDA:

The motion to approve the Delta County agenda was made by Ms. Stacey Randall -Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

The motion to approve the Dickinson County agenda was tabled.

Motion tabled

The motion to approve the Menominee County agenda was reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Heidi Smith-Menominee Co. Board Member

Motion carried

APPROVAL OF MINUTES:

The motion to approve the Delta County minutes for May 28, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

The motion to approve the Delta County minutes for June 25, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

The motion to approve the Dickinson County minutes for June 25, 2020 was tabled.

Motion tabled

The motion to approve the Menominee County minutes for June 25, 2020 was tabled.

Motion tabled

FINANCIAL REPORT

Delta County

The financial report for June 2020 was reviewed. There were \$40.00 in expenditures for the DHHS Board members, leaving a balance of \$1,356.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

Dickinson County

The financial report for June 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$325.82
There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and tabled

Motion tabled

Menominee County

The financial report for June 2020 was reviewed. There were \$200.00 in expenditures for the DHHS Board members, and \$50.00 for room rental payment leaving a balance of \$2,150.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Member and seconded by Ms. Heidi Smith- Menominee Co. Board Member.

Motion carried

DIRECTOR'S REPORT:

Staffing:

Business Plan Update: Mr. Mark Kwarciany, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$10,191.95 This constitutes 81.5% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$12,413.26. This constitutes 25.1% of the allocation spent.

Assistance Payments: Standard of Promptness: 98.41%. Business Service Center 1 average is 96.07%. Statewide Average is 97.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$10,032.11. This constitutes 34.7% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$13,405.08. This constitutes 43.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 97.41%. Business Service Center 1 average is 96.07%. Statewide Average is 97.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$18,572.48. This constitutes 71.7% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$18,967.20. This constitutes 53.8% of the allocation spent.

Assistance Payments: Standard of Promptness: 97.67%. Business Service Center 1 average is 96.07%. Statewide Average is 97.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Kwarciany reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of June 2020:

Delta County:

- Family Independence Program: 41 cases; 87 recipients; \$14,050 in benefits provided.
- Food Assistance Program: 2,455 cases; 4,241 recipients; \$740,294 in benefits provided.
- State Disability Assistance: 20 cases; 20 recipients; \$4,000 in benefits provided.
- Child Development and Care: 79 cases; 131 recipients; \$67,097 in benefits provided.
- State Emergency Relief: 28 cases; \$16,448 in benefits provided.
- Unduplicated total for the month: 2,550 cases; 4,401 recipients; \$841,889 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,132 cases; 2,278 recipients
- Other Children < Age 21: 243 cases; 251 recipients
- Pregnant Women & Children Under 19: 935 cases; 1,609 recipients
- MiChild: 123 cases; 188 recipients
- Non-SSI Aged, Blind & Disabled: 1,095 cases; 1,135 recipients
- SSI Aged, Blind & Disabled: 949 cases; 949 recipients
- Medicaid Eligible Total: 4,032 cases, 6,412 recipients

Healthy Michigan Program (HMP)

Delta County: 2,256 total cases and 2,529 total recipients

Dickinson County

- Family Independence Program: 9 cases; 20 recipients; \$3,324 in benefits provided.
- Food Assistance Program: 1,365 cases; 2,343 recipients; \$408,767 in benefits provided.
- State Disability Assistance: 13 cases; 13 recipients; \$2,749 in benefits provided.
- Child Development and Care: 41 cases; 73 recipients; \$42,999 in benefits provided.
- State Emergency Relief: 10 cases; \$4,295 in benefits provided.
- Unduplicated total for the month: 1,416 cases; 2,434 recipients; \$462,134 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 768 cases; 1,537 recipients
- Other Children < Age 21: 169 cases; 174 recipients
- Pregnant Women & Children Under 19: 608 cases; 1,052 recipients
- MiChild: 103 cases; 169 recipients
- Non-SSI Aged, Blind & Disabled: 687 cases; 703 recipients
- SSI Aged, Blind & Disabled: 489 cases; 489 recipients
- Medicaid Eligible Total: 2,577 cases, 4,125 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,475 total cases and 1,622 total recipients

Menominee County

- Family Independence Program: 19 cases; 38 recipients; \$5,617 in benefits provided.
- Food Assistance Program: 1,247 cases; 2,255 recipients; \$391,422 in benefits provided.
- State Disability Assistance: 16 cases; 16 recipients; \$2,829 in benefits provided.
- Child Development and Care: 25 cases; 35 recipients; \$21,062 in benefits provided.
- State Emergency Relief: 8 cases; \$4,787 in benefits provided.
- Unduplicated total for the month: 1,280 cases; 2,317 recipients; \$425,718 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 683 cases; 1,461 recipients
- Other Children < Age 21: 103 cases; 108 recipients
- Pregnant Women & Children Under 19: 530 cases; 914 recipients
- MiChild: 51 cases; 87 recipients
- Non-SSI Aged, Blind & Disabled: 601 case; 629 recipients
- SSI Aged, Blind & Disabled: 468 cases; 468 recipients
- Medicaid Eligible Total: 2,203 cases, 3,668 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,216 total cases and 1,359 total recipients

This information is available on the www.michigan.gov website in the “Green Book”

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	100%	100%	100%
CPS Ongoing Child F2F	57%	94%	67%
CPS Ongoing Caregiver F2F	52%	78%	57%
CPS Services Plans	100%	100%	100%
CPS Plan Approval	100%	100%	89%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	100%	100%	
DHHS Dental	0%	0%	
CFC Worker/Child Contacts	0%	0%	29%
CFC Worker/Parent Contacts	0%	0%	50%
CFC Worker/Supervisor Contacts	0%	0%	25%
CFC Parent/Child Contacts	50%	31%	63%
CFC Return Home Contacts			
CFC Sibling Contacts			

Approval of Directors Report:

Delta

Directors Report was reviewed and approved. The motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

Dickinson

Directors Report was reviewed and approved. Motion was tabled.

Motion tabled

Menominee

Directors Report was reviewed and approved. The motion was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Heidi Smith-Menominee Co. Board Member.

Motion carried

UNIT REPORT:

Mr. Mark Kwarciany, FIM in Delta County DHHS stated that Eligibility workers and Clerical are remote, MDHHS has had all lobbies closed for in person interviews since March. There are all applications and a drop box available for those clients dropping off documents.

BOARD BUSINESS:

Review & Approval of Vouchers

Delta County:

Board Vouchers were reviewed & approved. The motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

Dickinson County:

Board Vouchers was reviewed and tabled.

Motion tabled

Menominee County:

Board Vouchers were reviewed and approved. The motion was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Heidi Smith-Menominee Co. Board Member.

Motion carried

MCSSA- Scheduled for October 2020.

PUBLIC COMMENT:

Barbara Kramer, Dickinson County Board of Commissioners let the board members know that the Health Department & the National Guard will have a free drive thru COVID testing at the Kingsford High School parking lot from 10-6pm CST on Friday, July 24, 2020. The Health Department will be closed on Friday to help with the testing.

Theresa Nelson, Delta County Board of Commissioners also added that there will also be a free drive thru COVID testing at the U.P. State Fairgrounds in Escanaba on Friday, July 24 from 10-4pm EST.

NEXT MEETING: Thursday, August 27, 2020 in person at the Spalding Township Fire Hall at N15881 Pine Street, Powers, MI 49874.

ADJOURNMENT: Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member. Meeting was adjourned at 1:41 PM CST.

Motion carried

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
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Delta County BOC
Dickinson County BOC
Menominee County BOC