

Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**  
JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN

**DIRECTOR**  
RUSSELL K. SEXTON

**Date:** June 28, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the May 31, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for May 2016 was reviewed. There were \$190.72 in expenditures for the DHHS Board meeting; leaving a balance of \$1,754.66.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care

and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** Mr. Sexton went over his notes from the meeting that occurred on June 15, 2016. Mr. Sexton discussed the Summer Feeding Program; the Summer EBT Program; Foster Parent Retention efforts; Adult Protective Services Audit; Bridges improvement efforts; the Pathways to Potential program and the fiscal year 2016 budget for DHHS.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$13,518.64, which constitutes 52.4% of the allocation expended with 66% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$15,433.96, which constitutes 43.7% of the allocation expended with 66% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.59%, which puts us 35<sup>th</sup> in the State out of 83 counties. Business Service Center 1 average is 96.90% and State average is 97.1%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 85%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 18 cases; 35 recipients; \$5,312.00 in benefits.
- Food Assistance Program: 1,392 cases; 2,598 recipients; \$284,649.00 in benefits.
- State Disability Assistance: 16 cases; 16 recipients; \$3,269.00 in benefits.
- Child Development and Care: 35 cases; 47 recipients; \$12,293.00 in benefits.
- State Emergency Relief: 12 cases; \$10,897.00 in benefits.
- Unduplicated total: 1,414 cases; 2,622 recipients; \$316,420.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 639 cases; 1,337 recipients
- Other Children < Age 21: 113 cases; 125 recipients
- Pregnant Women & Children Under 19: 512 cases; 878 recipients
- MiChild: 76 cases; 139 Recipients

- Non-SSI Aged, Blind & Disabled: 644 cases; 676 recipients
- SSI Aged, Blind & Disabled: 500 cases; 500 recipients
- Medicaid Eligible Total: 2,246 cases; 3,652 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the “Green Book”.

**Child Welfare:**

CPS Commencement	100%
CPS Investigations	100%
CPS Service Plan Completion	100%
CPS Service Plan Approvals	100%
CFC Service Plan Completion	40%
CFC Service Plan Approvals	75%
Medicals	100%
Dentals	N/A%
Worker/Child Contacts	33%
Worker/Parent Contacts	83%
Worker/Supervisor Contacts	88%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 6 licensed. We should be able to meet this goal by the end of September.

**Board Member Input/Suggestions: None**

A motion to accept the Director’s Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT: None.**

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

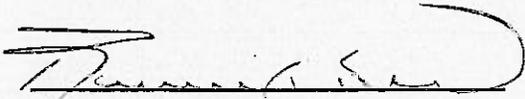
Vouchers for May 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**NEW BUSINESS:** There were no contracts to review and no other new business was presented.

**PUBLIC COMMENT: None.**

**NEXT MEETING:** July 26, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0926 a.m.



Russell K. Sexton  
Board Secretary



Jeff Naser  
Board Chairperson

Pc: DHS Board Members;  
Menominee County BOC