

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
MARY BRADLEY
GARY EICHHORN**

DIRECTOR

RUSSELL K. SEXTON

Date: June 24, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Mary Bradley, Board Member, and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Naser and supported by Mr. Eichhorn. Motion carried.

APPROVAL OF MAY 27, 2014 MINUTES:

Minutes of the May 27, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board Meeting; leaving a balance of \$5,809.52.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach workers in Delta and Menominee counties and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community

resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff, 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

Assistance Payments:

Assistance Payments Standard of Promptness: for Menominee County for April was 97.25 %. Business Services Center 1 average is 96.96% and State average is 96.94%.

Family Independence Program Work Participation Rate: Menominee County year-to-date average is 80.05%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system. We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

Miscellaneous:

Mr. Sexton reviewed with the board the Comprehensive Local Office Purchase Plan for the Delta, Dickinson and Menominee County Triad. This plan includes the following fund sources:

- Child Safety and Permanency Plan Fund - \$96,692.00
- Child Protection/Community Partner Fund - \$57,190.00
- Strong Family/Safe Children Fund - \$183,195.00
- Foster Parent Recruitment and Retention Fund - \$9,404.00
- Direct Supportive Services Fund - \$72,566.00
- Emergency Services Fund - \$27,468.00
- Guardianship Fund - \$1,372.00
- Youth in Transition Fund - \$4,663.00
- Donated Funds (MARA and CRC Funds) - \$63,002.00

Mr. Sexton reminded the board that there are many other non-local funding sources we rely on for the provision of various services for our customers, which can be found in the policy manuals located on the DHS website at www.michigan.gov/dhs.

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 30 cases; 58 recipients; \$8,501.00 in benefits.
- Food Assistance Program: 1,593 cases; 2,962 recipients; \$341,770.00 in benefits.
- State Disability Assistance: 20 cases; 20 recipients; \$4,021.00 in benefits.
- Child Development and Care: 30 cases; 43 recipients; \$7,143.00 in benefits.
- State Emergency Relief: 49 cases; \$25,504.00 in benefits.
- Unduplicated total: 1,621 cases; 3,009 recipients; \$386,939.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 566 cases; 1,272 recipients
- Other Children < Age 21: 117 cases; 125 recipients
- Pregnant Women & Children Under 19: 833 cases; 1,493 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 727 recipients
- SSI Aged, Blind & Disabled: 505 cases; 505 recipients
- Medicaid Eligible Total: 2,485 cases; 4,114 recipients

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Mr. Sexton provided current caseload information to the board as follows:

Child Welfare:

Menominee POS Cases: 18 Kids

CSS: 7

Five are placed in licensed unrelated foster homes.

Two are returned home.

UPFS: 11

Two kids are returned home.

Five kids are placed with licensed relatives.

Four kids are placed in licensed unrelated foster homes.

Board Member Input/Suggestions: None

UNIT REPORT: Mr. Sexton provided a report to the board on Adult Services and discussed an adult services audit that had recently come out and that had been in the news. Mr. Sexton explained what the audit meant factually as compared to what was in the media. The Independent Living Program is designed to assist elder adults to be able to remain in their own homes through the provision of Chore Services, which might consist of various services such as cooking, cleaning, bathing assistance, etc. The DHS customer/client chooses who would provide those chore services and DHS would pay the provider on behalf of the client. Most clients choose a family member to provide those services and many of those family members have past felony convictions and the like, which was brought out in the audit. There was no prohibition in regard to this as it was a client choice based program; however, as a result of the audit and the media attention pertaining to this, the Department of Community Health, which has control of policy for this program, is instituting background checks and felons will not be allowed to provide

chore services in the future. Mr. Sexton further related that the audit calculated that there were \$160 million in improper payments made and he explained that the auditors came up with that figure based upon chore provider monthly reports that had not been accomplished. In reality, it is likely that the work was accomplished and that the chore providers had just not bothered to turn in the reports, and that the DHS Adult Services Workers had not followed through on obtaining the reports. Mr. Sexton reminded the Board of his many conversations over the years related to the inadequate staffing provided for Adult Services statewide, which has had a significant impact on our ability to meet all policy requirements in Adult Services. Menominee County was not part of the audit; however, the results were indicative of Adult Services throughout the State. Mr. Sexton related that a new Business Service Center was being created specifically for Adult Services, BSC6, which will put a greater emphasis on the program ongoing.

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Bradley. Motion passed without opposition.

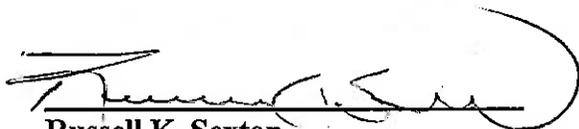
- 2. MCSSA:** The next MCSSA District One meeting will be on July 16, 2014, at 11:45 Eastern at the Landmark Inn, Marquette. Subsequent meetings will also be held at the Landmark Inn, with that meetings being: October 15, 2014.

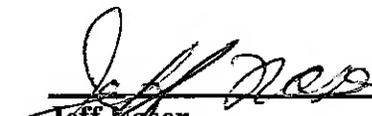
NEW BUSINESS: None.

PUBLIC COMMENT: None.

NEXT MEETING: July 29, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Bradley. Meeting adjourned at 0947 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC