

Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN

**DIRECTOR**

RUSSELL K. SEXTON

Date: April 26, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Andrew Laurin, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Jeff Naser, Board Chair and Andy Laurin, Acting Board Secretary.

Absent: Sheila Veraghen, Board Member

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the March 29, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for March 2016 was reviewed. There were \$272.46 in expenditures for the DHS Board meeting; leaving a balance of \$2,139.34.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Laurin provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3

administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** No new information was provided.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Laurin provided the board with an update on current performance data including:

FY 2015 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$10,223.62, which constitutes 39.7% of the allocation expended with 50% of the year elapsed.

FY 2015 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$11,119.24, which constitutes 31.5% of the allocation expended with 50% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97%. Business Service Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: There are currently no clients that meet the qualifications for work participation.

**Miscellaneous:** Mr. Laurin reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 37 recipients; \$5,452.00 in benefits.
- Food Assistance Program: 1,407 cases; 2,620 recipients; \$289,534.00 in benefits.
- State Disability Assistance: 14 cases; 14 recipients; \$3,119.00 in benefits.
- Child Development and Care: 38 cases; 53 recipients; \$10,403.00 in benefits.
- State Emergency Relief: 3 cases; \$843.00 in benefits.
- Unduplicated total: 1,427 cases; 2,644 recipients; \$309,351.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 638 cases; 1,332 recipients
- Other Children < Age 21: 120 cases; 140 recipients
- Pregnant Women & Children Under 19: 510 cases; 889 recipients
- MiChild: 78 cases; 141 Recipients
- Non-SSI Aged, Blind & Disabled: 645 cases; 676 recipients
- SSI Aged, Blind & Disabled: 503 cases; 503 recipients

- Medicaid Eligible Total: 2,252 cases; 3,679 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the “Green Book”.

Child Welfare:

Foster Care Plan Approval	67%
Service Plan Completion	100%
CPS Commencement	100%
CPS Face-to-Face	86%
CPS Plan Approval	92%
CPS Service Plan Completion	94%
Dental	N/A
Medical	100%
Worker/Child Visits	86%
Worker/Supervisor Conference	89%
Worker/Parent Visit	82%
Parent/Child Visits	19%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we are well on our way to achieving this goal.

**Board Member Input/Suggestions:** None

A motion to accept the Director’s Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**UNIT REPORT:** Andrew Laurin, Child Welfare Supervisor, provided the board with a comprehensive report on the state of child welfare in Menominee County. Mr. Laurin reviewed the average number of Child Protective Services cases assigned each month, current Foster Care and Juvenile Justice caseloads. Mr. Lauren explained that drug addiction has been a major issue for Menominee County and appears to be growing, with limited resources to address it. The board member provided recommendations and other comments on this topic.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

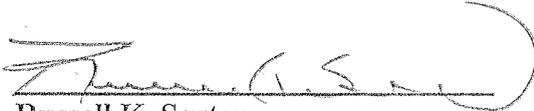
Vouchers for January through March 2016 were reviewed (there were changes made in the vouchers for January through March due to a change in the mileage reimbursement rate) and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: None

PUBLIC COMMENT: None.

NEXT MEETING: May 31, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0935 a.m.

  
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Russell K. Sexton  
Board Secretary

  
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Jeff Naser  
Board Chairperson

Pc: DHS Board Members;  
Menominee County BOC