

**Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: April 25, 2019

The regular meeting of the Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll, Board Chair at 1:04 PM Central Time. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Mary Olson-Delta Co. Board Member, Matthew Yohe-Board Secretary

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners. Gerald Piche-Menominee Co. Commissioner

Absent: Gary Eichhorn-Menominee Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, Bernie Lang-Menominee Co. Board of Commissioners, Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Co. Board Member

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Ms. Kris Mulder-Dickinson Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Dickinson County minutes for March 25, 2019 was made by Kris Mulder-Dickinson Co. Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion was passed without opposition.

The motion to approve the minutes for March 26, 2019 was made by Mr. Jeff Naser-Menominee Co Board Chair and seconded by Mr. Gerald Piche-Menominee Co. Commissioner. Motion was passed without opposition.

FINANCIAL REPORT:

Dickinson County:

The financial report for March 2019 was reviewed. There were \$31.20 in expenditures for the DHHS Board members, leaving a balance of \$182.30

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and supported by Ms. Kris Mulder-Dickinson County Board Member. Motion passed without opposition.

Menominee County:

The financial report for March 2019 was reviewed. There were \$150.00 in expenditures for the DHHS Board members and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,150.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and supported by Mr. Gerald Piche-Menominee Co. Commissioner. Motion passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including:

Staffing: Fully staffed Tri-County wide. Did receive an extra allocation for a Foster Care worker in Menominee, a Dickinson County employee will transfer to Menominee & a worker from Houghton will transfer to Dickinson.

Dickinson County

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$8,415.75. This constitutes 29.1% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 84.49%. Business Service Center 1 average is 81.48%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for February. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$10,551.96. This constitutes 40.7% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 87.27%. Business Service Center 1 average is 81.48%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for February. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: There was no updated data to review on the Green Book: Case load counts regarding cases/assistance numbers for each program. This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare:

	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	94%
CPS Face to Face	97%	94%
CPS Ongoing Child F2F	100%	95%
CPS Ongoing Caregiver F2F	100%	100%
CPS Services Plans	96%	100%
CPS Plan Approval	100%	100%
CFC Service Plans	100%	100%
CFC Approval	100%	100%
DHHS Medical	N/A	100%
DHHS Dental	N/A	N/A
CFC Worker/Child Contacts	100%	100%
CFC Worker/Parent Contacts	41%	67%
CFC Worker/Supervisor Contacts	100%	100%
CFC Parent/Child Contacts	45%	33%
CFC Return Home Contacts	50%	N/A
CFC Sibling Contacts	0%	N/A

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

Board Member Input/Suggestions: None

Motion was made by Ms. Kris Mulder-Dickinson County Board Member and supported by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Dickinson County: Vouchers were reviewed and tabled for next meeting.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee County Board Chair and supported by Mr. Gerald Piche-Menominee Co. Commissioner. Motion passed without opposition.

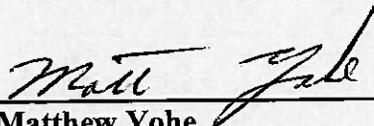
MCSSA: Next MCSSA District One Meeting is October TBD at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: There was no new business presented.

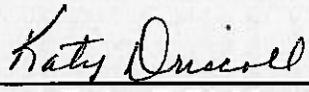
PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners stated that DICSA (Dickinson Iron Community Services Agency) noticed a barrier for clients applying for deliverable fuel.

NEXT MEETING: Thursday, May 23, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Ms. Mary Olson-Delta Co. Board Member and supported by Ms. Kris Mulder-Dickinson Co. Board Member. Motion passed without opposition. Meeting was adjourned at 1:36 PM CST



Matthew Yohe
Board Secretary



Katie Driscoll, Dickinson Co.
Board Chairperson



Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Dickinson County
DHHS Board Members Dickinson County
Dickinson County BOC
Menominee County BOC