

Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: March 29, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Sheila Veraghen, Board Member; Gary Eichhorn, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the February 23, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for February 2016 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting; leaving a balance of \$2,411.80.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care

and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton provided the board with a brief overview of the statewide director's meeting that took place on March 16, 2016. Mr. Sexton discussed the following items with the Board: Certified Proficient Worker program; Psychotropic Medication Policy; Child Welfare Case Practice Model; Staffing issues; Implementation, Sustainability and Exit Plan standards; the child welfare computer system, MISACWIS; child welfare time studies; foster home licensing changes and the current year and next year budgets.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2015 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$9,118.23, which constitutes 35.4% of the allocation expended with 42% of the year elapsed.

FY 2015 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$9,102.20, which constitutes 25.7% of the allocation expended with 42% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.48%. Business Service Center 1 average is 96.61% and State average is 95.80%.

Family Independence Program Work Participation Rate: There are currently no clients that meet the qualifications for work participation.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

December 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 33 recipients; \$4,852.00 in benefits.
- Food Assistance Program: 1,430 cases; 2,688 recipients; \$288,648.00 in benefits.
- State Disability Assistance: 14 cases; 14 recipients; \$3,050.00 in benefits.
- Child Development and Care: 36 cases; 53 recipients; \$12,066.00 in benefits.
- State Emergency Relief: 9 cases; \$5,318.00 in benefits.
- Unduplicated total: 1,449 cases; 2,708 recipients; \$313,934.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 647 cases; 1,341 recipients
- Other Children < Age 21: 119 cases; 138 recipients

- Pregnant Women & Children Under 19: 581 cases; 971 recipients
- MiChild: 73 cases; 134 Recipients
- Non-SSI Aged, Blind & Disabled: 654 cases; 685 recipients
- SSI Aged, Blind & Disabled: 516 cases; 516 recipients
- Medicaid Eligible Total: 2,322 cases; 3,780 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

Foster Care Plan Approval	100%
Service Plan Completion	62%
CPS Commencement	100%
CPS Face-to-Face	86%
CPS Plan Approval	97%
CPS Service Plan Completion	90%
Dental	50%
Medical	77%
Worker/Child Visits	66%
Worker/Supervisor Conference	44%
Worker/Parent Visit	13%
Parent/Child Visits	19%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers for February 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

2. Board Reorganization:

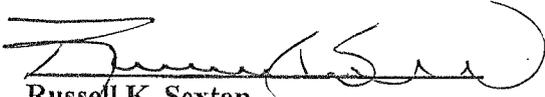
A motion to nominate Mr. Naser to retain the position of DHHS Board Chair was made by Mr. Eichhorn, which was supported by Ms. Veraghen. Mr. Naser accepted the nomination and motion was approved without opposition.

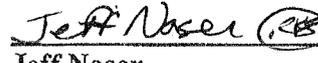
NEW BUSINESS: None

PUBLIC COMMENT: None.

NEXT MEETING: April 26, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0935 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC