

**Menominee County**  
**Department of Health and Human Services Board**  
**2612 10<sup>th</sup> Street**  
**Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR**  
**GARY EICHHORN**  
**SHEILA VERAGHEN**

**DIRECTOR**

**MATTHEW YOHE**

**Date:** March 26, 2019

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair at 9:04 a.m. Central Time. The meeting was held at the Spalding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser-Board Chair, Gary Eichhorn-Board Member, Sheila Veraghen-Board Member & Sue Asplund-Acting Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary.

Absent: Matthew Yohe-Board Secretary & Gerald Piche-Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

The motion to approve the agenda was made by Mr. Eichhorn and seconded by Ms. Veraghen. Motion was passed without opposition.

**APPROVAL OF MINUTES:**

The motion to approve the minutes for February 26, 2019 was made by Mr. Eichhorn and seconded by Ms. Veraghen. Motion was passed without opposition.

**FINANCIAL REPORT:**

The financial report for February 2019 was reviewed. There were \$50.00 in expenditures for the DHHS Board members and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,350.00.

**Approval of Vouchers:** Vouchers were reviewed and approved.

Motion was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Statewide Director's Meeting Information:** No new information provided.

**Business Plan Update:** Ms. Asplund provided an update on current fiscal data including:

Staffing: Received an extra allocation for a Foster Care worker in Menominee, a Dickinson County employee will transfer to Menominee & a worker from Houghton will transfer to Dickinson.

Operating Funds: Menominee County allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$7,796.86. This constitutes 30.1% of the allocation spent with 42% of the fiscal year elapsed.

Travel Funds: Menominee County allocation for FY 2019 is \$35,261. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 58.94%. Business Service Center 1 average is 60.99%. Statewide Average is 87.69%.

Family Independence Program Work Participation Rate: N/A for January. Year to date average is N/A. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

**Miscellaneous:** There was no updated data review with the board customer information since January 2019:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 13 cases; 27 recipients; \$4,016 in benefits.
- Food Assistance Program: 1,142 cases; 2,022 recipients; \$217,256 in benefits.
- State Disability Assistance: 5 cases; 5 recipients; \$1,200 in benefits.
- Child Development and Care: 28 cases; 40 recipients; \$12,479 in benefits.
- State Emergency Relief: 24 cases; \$16,428 in benefits.
- Unduplicated total: 1,180 cases; 2,078 recipients; \$251,379 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 687 cases; 1,479 recipients
- Other Children < Age 21: 113 cases; 121 recipients
- Pregnant Women & Children Under 19: 492 cases; 869 recipients
- MICHild: 55 cases; 103 recipients
- Non-SSI Aged, Blind & Disabled: 569 cases; 591 recipients
- SSI Aged, Blind & Disabled: 473 cases; 473 recipients
- Medicaid Eligible Total: 2,174 cases; 3,636 recipients

Healthy Michigan Program Total: 1,234 cases; 1,391 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book"

**Child Welfare**

CFC Plan Approval	100%
CFC Service Plans	91%
CPS Commencement	100%
CPS F2F Investigations	95%
CPS Plan Approval	92%
CPS Services Plans	100%
Medical	N/A
Dental	N/A
Worker/Child Contacts	80%
Worker/Supervisor Contacts	100%
Worker/Parent Contacts	100%
Parent/Child Contacts	25%
CPS Ongoing Caretaker F2F	83%
CPS Ongoing Child F2F	100%
Return Home Children	N/A

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

**Board Member Input/Suggestions:** None

Motion was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT:** Sue Asplund talked about the Children Protective Services Unit: 4 workers total, 2 CPS workers in training, 1 CPS veteran employee, & 1 ongoing caseworker.

**BOARD BUSINESS:**

1. MCSSA: None

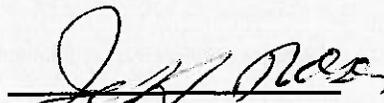
**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** Thursday, April 25, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

**ADJOURNMENT:** Motion was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition. Meeting was adjourned at 9:36 am. CST

  
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Matthew Xohe  
Board Secretary

  
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Jeff Naser  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC