

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
VACANT**

DIRECTOR

MATTHEW YOHE

Date: March 19, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Matthew Yohe-Board Secretary at 1:00 PM CST. The meeting was held via teleconference.

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Donna Schomin-Delta Board Member, Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier, DHHS Executive Secretary, Theresa Nelson-Delta County Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners, & Gerald Piche-Menominee Co. Commissioner.

Absent: Winnie Fornetti-Dickinson Co. Board Member

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for February 27, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Dona Schomin-Delta Co. Board Member. Motion passed without opposition.

The motion to approve the Dickinson County minutes for February 27, 2020 was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member. Motion passed without opposition.

The motion to approve the Menominee County minutes for December 19, 2019, January 23, 2020 and February 27, 2020 was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Sheila Veraghan-Menominee Co. Board Member. Motion passed without opposition.

FINANCIAL REPORT

Delta County

The financial report for February 2020 was reviewed. There were \$40.00 in expenditures for the DHHS Board members, leaving a balance of \$1,396.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion passed without opposition.

Dickinson County

The financial report for February 2020 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$325.82

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member. Motion passed without opposition.

Menominee County

The financial report for February 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, and \$50.00 for room rental payment leaving a balance of \$2,400.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Sheila Veraghen-Menominee County Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing: Had Community Resource Coordinator interviews last week, have a preferred candidate but because of COVID-19, there's currently a hiring freeze. Had a CPS vacant due to a retirement-there was a internal Foster Care worker in Dickinson County that wanted to do CPS so we reassigned her to CPS. Currently now a Foster Care vacant in Dickinson County. Director interviews will be moved to the Escanaba State office (305 Ludington Street, Escanaba, MI 49829) on March 27, 2020.

Business Plan Update: Mr. Yohe, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$7,222.40. This constitutes 57.8% of the allocation spent with 42% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$8,775.80. This constitutes 17.7% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.00%. Business Service Center 1 average is 92.19%. Statewide Average is 96.12%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$5,473.37. This constitutes 19.0% of the allocation spent with 42% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$8,561.08. This constitutes 27.7% of the allocation spent.

Assistance Payments: Standard of Promptness: 93.46%. Business Service Center 1 average is 92.19%. Statewide Average is 96.12%.

Family Independence Program Work Participation Rate: NA%. Year to date average is NA%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$9,805.26. This constitutes 37.9% of the allocation spent with 42% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$11,464.33. This constitutes 32.5% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.14%. Business Service Center 1 average is 92.19%. Statewide Average is 96.12%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of February 2020:

Delta County:

- Family Independence Program: 28 cases; 52 recipients; \$7,723 in benefits provided.
- Food Assistance Program: 2,179 cases; 3,836 recipients; \$399,593 in benefits provided.
- State Disability Assistance: 9 cases; 9 recipients; \$2,096 in benefits provided.
- Child Development and Care: 88 cases; 140 recipients; \$53,425 in benefits provided.
- State Emergency Relief: 48 cases; \$31,592 in benefits provided.
- Unduplicated total for the month: 2,265 cases; 3,983 recipients; \$494,428 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,082 cases; 2,175 recipients
- Other Children < Age 21: 247 cases; 262 recipients
- Pregnant Women & Children Under 19: 915 cases; 1,573 recipients
- MiChild: 128 cases; 199 recipients
- Non-SSI Aged, Blind & Disabled: 1,039 cases; 1,081 recipients
- SSI Aged, Blind & Disabled: 956 cases; 956 recipients
- Medicaid Eligible Total: 3,954 cases, 6,247 recipients

Healthy Michigan Program (HMP)

Delta County: 2,142 total cases and 2,402 total recipients

Dickinson County

- Family Independence Program: 6 cases; 12 recipients; \$1,966 in benefits provided.
- Food Assistance Program: 1,213 cases; 2,109 recipients; \$222,740 in benefits provided.
- State Disability Assistance: 9 cases; 9 recipients; \$3,871 in benefits provided.
- Child Development and Care: 55 cases; 89 recipients; \$28,750 in benefits provided.
- State Emergency Relief: 13 cases; \$10,838 in benefits provided.
- Unduplicated total for the month: 1,263 cases; 2,192 recipients; \$268,165 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 742 cases; 1,485 recipients
- Other Children < Age 21: 169 cases; 172 recipients
- Pregnant Women & Children Under 19: 600 cases; 1,039 recipients
- MiChild: 105 cases; 185 recipients
- Non-SSI Aged, Blind & Disabled: 674 cases; 691 recipients
- SSI Aged, Blind & Disabled: 493 cases; 493 recipients
- Medicaid Eligible Total: 2,545 cases, 4,068 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,402 total cases and 1,535 total recipients

Menominee County

- Family Independence Program: 17 cases; 29 recipients; \$4,466 in benefits provided.
- Food Assistance Program: 1,063 cases; 1,850 recipients; \$191,665 in benefits provided.
- State Disability Assistance: 7 cases; 7 recipients; \$1,249 in benefits provided.

- Child Development and Care: 32 cases; 45 recipients; \$14,843 in benefits provided.
- State Emergency Relief: 17 cases; \$8,922 in benefits provided.
- Unduplicated total for the month: 1,100 cases; 1,907 recipients; \$221,145 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 661 cases; 1,395 recipients
- Other Children < Age 21: 98 cases; 99 recipients
- Pregnant Women & Children Under 19: 522 cases; 898 recipients
- MiChild: 61 cases; 104 recipients
- Non-SSI Aged, Blind & Disabled: 584 case; 610 recipients
- SSI Aged, Blind & Disabled: 469 cases; 469 recipients
- Medicaid Eligible Total: 2,171 cases, 3,575 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,197 total cases and 1,325 total recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	96%	100%	96%
CPS Face to Face	89%	100%	95%
CPS Ongoing Child F2F	100%	100%	100%
CPS Ongoing Caregiver F2F	95%	89%	100%
CPS Services Plans	96%	100%	100%
CPS Plan Approval	100%	100%	100%
CFC Service Plans	100%	86%	100%
CFC Approval	100%	100%	100%
DHHS Medical		100%	
DHHS Dental	60%	50%	100%
CFC Worker/Child Contacts	100%	100%	100%
CFC Worker/Parent Contacts	100%	100%	100%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	100%	76%	43%
CFC Return Home Contacts			88%
CFC Sibling Contacts			

Approval of Directors Report:

Delta- Directors Report was reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion passed without opposition.

Dickinson- Directors Report was reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member. Motion passed without opposition.

Menominee- Directors Report was reviewed and approved. Motion was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

UNIT REPORT:

None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: No vouchers to reviewed or approve.

Dickinson County: No vouchers to review or approve.

Menominee County: No vouchers to review or approve.

MCSSA-Tentatively set for April 24, 2020 at the Delta County DHHS office; they may or may not have the meeting depending on the ongoing COVID-19 situation. Will let the members know after April 6th.

PUBLIC COMMENT:

Barb Kramer, Dickinson County Board of Commissioners discussed that Dickinson County is under a local state of emergency that was declared on Monday, March 16. Incompliance with all state mandates and regulations regarding COVID-19. There was a special meeting today for additional protocols that will be banding all business travel for Dickinson county employees unless it's absolutely necessary and strongly discouraging leisure travel. Limiting access to the Dickinson County Court House which will be closed to the general public only admittance will be by appointment and for business that can't be handled by phone/email or in extreme emergency. Lastly, require any Dickinson County employee or personnel currently traveling outside of Dickinson County or will be traveling after March 19th will have to self-quarantine for 14 days before coming back to work (trying to restrict leisure travel as much as possible).

Theresa Nelson, Delta County Board of Commissioners said that Delta County did the same thing Tuesday night by declaring a state of emergency. Encourage those to work from home. Delta County City Hall is closed, and Delta County Court is also closed.

Gerald Piche, Menominee County Commissioner also stated that Menominee County did almost the same thing as Dickinson County and Delta County.

NEXT MEETING: Thursday, April 23, 2020 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Ms. Stacey Randall-Delta Co. Board Chair. Motion was passed without opposition. Meeting was adjourned at 1:38 PM CST

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
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Delta County BOC
Dickinson County BOC
Menominee County BOC

