

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** February 7, 2017 (Rescheduled from January 31, 2017, due to lack of quorum).

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Sue Asplund, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Sue Asplund, Acting Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

Absent: Jeff Naser, Board Chair (Approved)

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the December 27, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for December 2016 was reviewed. There were \$147.52 in expenditures for the DHHS Board meeting; leaving a balance of \$3,467.80.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Ms. Asplund provided an update on the current staffing situation in Menominee County: There are 3 full time management staff including 1 second line children's services supervisor, 1 first line children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director. There is a tri-county community resource coordinator. There are 2 administrative support staff consisting of 1 general office assistant and 1 departmental technician. There are 3 children's protective services

specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Ms. Asplund provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$6,387.04. This constitutes 24.7% of the allocation spent with 25% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$2,582.32. This constitutes 7.3% of the allocation spent with 25% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.97%. Business Service Center 1 average is 97.36% and State average is 97.41%.

Family Independence Program Work Participation Rate: 50%. Year to date average is 46.30%. Federal goal is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

December 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 19 cases; 40 recipients; \$5,669.00.00 in benefits.
- Food Assistance Program: 1,334 cases; 2,471 recipients; \$269,900.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,600.00 in benefits.
- Child Development and Care: 32 cases; 53 recipients; \$11,653.00 in benefits.
- State Emergency Relief: 3 case; \$447 in benefits.
- Unduplicated total: 1,356 cases; 2,505 recipients; \$290,269.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 624 cases; 1,311 recipients
- Other Children < Age 21: 102 cases; 116 recipients
- Pregnant Women & Children Under 19: 505 cases; 902 recipients
- MiChild: 63 cases; 103 Recipients
- Non-SSI Aged, Blind & Disabled: 638 cases; 674 recipients
- SSI Aged, Blind & Disabled: 484 cases; 484 recipients
- Medicaid Eligible Total: 2,168 cases; 3,590 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

CPS Commencement	100%
CPS Investigations	100%
CPS Ongoing Child FtoF	100%
CPS Ongoing Caregiver FtoF	80%
CPS Service Plan Completion	100%
CPS Service Plan Approvals	100%
CFC Service Plan Completion	N/A
CFC Service Plan Approvals	100%
Medicals	N/A
Dentals	N/A
Worker/Child Contacts	50%
Worker/Parent Contacts	0%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	20%

The CY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad was 9 homes and we have 13 licensed.

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT:** None.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

Vouchers for December 2016 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**2. Board Reorganization:**

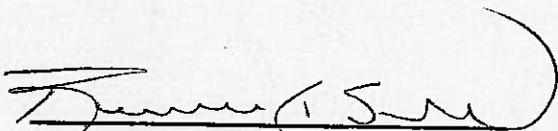
A motion was made by Mr. Eichhorn to nominate Jeff Naser to Board Chair and Sheila Veraghen to Board Vice Chair. Motion was supported by Ms. Veraghen and motion passed without opposition.

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**NEXT MEETING:** February 28, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0913 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members;  
Menominee County BOC