

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**MATTHEW YOHE**

**Date:** February 26<sup>th</sup>, 2019

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Gary Eichhorn, Board Member at 9:05 a.m. Central Time. The meeting was held at the Spalding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Gary Eichhorn Board Member, Sheila Veraghen Board Member (via phone), & Matthew Yohe, Board Secretary.

Others Present: Megan Chartier, DHHS Executive Secretary.

Absent: Jeff Naser Board Member & Gerald Piche, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

The motion to approve the agenda was made by Ms. Veraghen and seconded by Mr. Eichhorn. Motion was passed without opposition.

**APPROVAL OF MINUTES:**

The motion to approve the minutes for December 18, 2018 and January 29<sup>th</sup>, 2019 was made by Ms. Veraghen and seconded by Mr. Eichhorn. Motion was passed without opposition.

**FINANCIAL REPORT:**

The financial report for January 2019 was reviewed. There were \$0.00 in expenditures for the DHHS Board meeting and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,450.00.

**Approval of Vouchers:** Vouchers were reviewed and approved.

Motion was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Statewide Director's Meeting Information:** No new information provided.

**Business Plan Update:** Mr. Yohe provided an update on current performance data including:

Operating Funds: Menominee County allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$6,665.05. This constitutes 25.7%% of the allocation spent with 33% of the fiscal year elapsed.

Travel Funds: Menominee County allocation for FY 2019 is \$35,261. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments:

Assistance Payments Standard of Promptness: 60.96%. Business Service Center 1 average is 61.59%. Statewide Average is 88.87%.

Family Independence Program Work Participation Rate: N/A for November. Year to date average for CY 2018 is 100%. Federal goal is 50%. U.P. average is 99.85%, statewide average is not available at this time.

**Miscellaneous:** There was no updated data review with the board customer information since November 2018:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: N/A cases; N/A recipients; \$N/A in benefits.
- Food Assistance Program: N/A cases; N/A recipients; \$ N/A in benefits.
- State Disability Assistance: N/A cases; N/A recipients; \$ N/A in benefits.
- Child Development and Care: N/A cases; N/A recipients; \$ N/A in benefits.
- State Emergency Relief: N/A cases; \$ N/A in benefits.
- Unduplicated total: N/A cases; N/A recipients; \$ N/A in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: N/A cases; N/A recipients
- Other Children < Age 21: N/A cases; N/A recipients
- Pregnant Women & Children Under 19: N/A cases; N/A recipients
- MIChild: N/A cases; N/A Recipients
- Non-SSI Aged, Blind & Disabled: N/A cases; N/A recipients
- SSI Aged, Blind & Disabled: N/A cases; N/A recipients
- Medicaid Eligible Total: N/A cases; N/A recipients
- Healthy Michigan Program Total: N/A cases; N/A recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book"

**Child Welfare**

CPS Commencement	100%
CPS F2F Investigations	95%
CPS Ongoing F2F	10%
CPS Ongoing Caregiver F2F	94%
CPS Services Plans	100%
CPS Plan Approval	95%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	N/A
Dental	N/A
Worker/Child Contacts	100%
Worker/Parent Contacts	100%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	74%

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

**Board Member Input/Suggestions:** None

Motion was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT:** None.

**BOARD BUSINESS:**

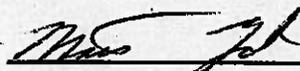
1. MCSSA: None

**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** March 26th, 2019 at 9:00 a.m. at the Spalding Township Hall, N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition. Meeting was adjourned at 9:15 am. CST

  
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Matthew Yoke  
Board Secretary

  
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Jeff Naser  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC