

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: February 2, 2016 (rescheduled from January 26, 2016)

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Jeff Naser, Board Chair.

Others Present: Robert Villas, DHHS Assistance Payments Supervisor.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the December 29, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for December 2015 was reviewed. There were \$196.60 in expenditures for the DHS Board meeting; leaving a balance of \$2,903.30.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3

administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton provided the board with a brief overview of the statewide director's meeting that took place in January, 2016. Mr. Sexton discussed Criminal History Clearance access for specific staff; Bridges Strike Team visits that will take place in the near future; MSA negotiations; MISACWIS changes and various other issues in the Assistance Payments area.

Collaborative Issues: No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2015 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$5,086.06, which constitutes 19.7% of the allocation expended with 25% of the year elapsed.

FY 2015 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$4,794.29, which constitutes 13.6% of the allocation expended with 25% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 96.8%. Business Service Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: 55%. Goal is 50%.

Hearings Standard of Promptness: 67% YTD average. Business Service Center 1 average is 82%. Statewide average is 81%.

Child Welfare:

CFC Plan Approvals	100%
CFC Service Plans	88%
CPS Commencement	100%
CPS Face-to-Face	93%
CPS Plan Approvals	100%
CPS Service Plans	96%
Dental	N/A%
Medical	100%
Worker/Child Visits	86%
Worker/Supervisor	90%

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

July 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 36 recipients; \$5,856.00 in benefits.
- Food Assistance Program: 1,398 cases; 2,641 recipients; \$285,134.00 in benefits.
- State Disability Assistance: 15 cases; 15 recipients; \$3,450.00 in benefits.
- Child Development and Care: 31 cases; 44 recipients; \$16,695.00 in benefits.
- State Emergency Relief: 2 cases; \$936.00 in benefits.
- Unduplicated total: 1,417 cases; 2,662 recipients; \$312,072.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 663 cases; 1,372 recipients
- Other Children < Age 21: 118 cases; 133 recipients
- Pregnant Women & Children Under 19: 597 cases; 990 recipients
- Non-SSI Aged, Blind & Disabled: 652 cases; 684 recipients
- SSI Aged, Blind & Disabled: 509 cases; 509 recipients
- Medicaid Eligible Total: 2,290 cases; 3,685 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

UNIT REPORT: Robert Villas, Assistance Payments Supervisor, provided the board with a comprehensive report on all of the programs in his area and answered several questions from board members.

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers for December 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

2. MCSSA: A bill from MCSSA District One for FY 2016 dues of \$150.00 was received. A bill from MCSSA Statewide for FY 2016 dues of \$868.98 was received.

No action was taken on either bill as the board does not feel there is any value in MCSSA membership.

NEW BUSINESS: One contract was presented for review:

COUN-16-Various. This is for counselors who wish to make themselves available to work with State paid clients. The contract is with the State and county DHHS offices can then refer customers to a counselor on a case-by-case basis. There is no dollar amount attached to these contracts as they are only paid per referral. They can receive 0 to unlimited referrals. Rates are: Clinical Counseling - \$63 per unit; Group Counseling - \$120 per unit; Ancillary Services - \$31.50 per hour.

A motion was made by Mr. Eichhorn to signify review of the contract with support from Ms. Veraghen. Motion passed without opposition.

PUBLIC COMMENT: None.

NEXT MEETING: February 23, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Eichhorn. Meeting adjourned at 10:15 a.m.



Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC