

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN

DIRECTOR
RUSSELL K. SEXTON

Date: December 30, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Russell Sexton, Board Secretary.

Others Present: None

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF NOVEMBER 25, 2014 MINUTES:

Minutes of the November 25, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for November 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board; leaving a balance of \$6,515.12.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also 1 tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or

foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Laurin provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$3,374.82, which constitutes 8.4% of the allocation expended with 17% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$2,580.52, which constitutes 7.8% of the allocation expended with 17% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 89%. Business Services Center 1 average is 87% and State average is 86%.

Family Independence Program Work Participation Rate: 50%. Goal is 50%.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 25 cases; 55 recipients; \$6,657.00 in benefits.
- Food Assistance Program: 1,541 cases; 2,943 recipients; \$337,476.00 in benefits.
- State Disability Assistance: 15 cases; 15 recipients; \$2,838.00 in benefits.
- Child Development and Care: 30 cases; 43 recipients; \$8,799.00 in benefits.
- State Emergency Relief: 4 cases; \$1,353.00 in benefits.
- Unduplicated total: 1,558 cases; 2,962 recipients; \$357,123.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 548 cases; 1,162 recipients
- Other Children < Age 21: 95 cases; 107 recipients
- Pregnant Women & Children Under 19: 670 cases; 1,196 recipients
- Non-SSI Aged, Blind & Disabled: 689 cases; 722 recipients
- SSI Aged, Blind & Disabled: 531 cases; 531 recipients
- Medicaid Eligible Total: 2,342 cases; 3,709 recipients

Total Healthy Michigan Enrollments: 1039

Mr. Sexton stated that anyone could find DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Board Member Input/Suggestions: None

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for October and November were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

NEW BUSINESS: No new business was presented.

PUBLIC COMMENT: None.

NEXT MEETING: January 13, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0921 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC