

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: December 29, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Gary Eichhorn, Board Member.

Others Present: Community members – Jim, Leanne and Breanne Bedgood.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the November 24, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for November 2015 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting; leaving a balance of \$3,099.90.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3

administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton provided the board with a brief overview of the statewide director's meeting that took place on December 9, 2015. Mr. Sexton discussed the Modified Settlement Agreement, Overtime for workers, staffing for fiscal year 2016 and various issues in the Assistance Payments area.

Collaborative Issues: No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

Assistance Payments:

Assistance Payments Standard of Promptness: 98.33%. Business Services Center 1 average is 96.38% and State average is 96.43%.

Family Independence Program Work Participation Rate: 0%. Goal is 50%.

Child Welfare:

CFC Plan Approvals	100%
CFC Service Plans	25%
CPS Commencement	100%
CPS Face-to-Face	95%
CPS Plan Approvals	100%
CPS Service Plans	100%
Dental	0%
Medical	25%
Worker/Child Visits	71%
Worker/Supervisor	78%

Adult Services:

APS 24 Hour SOP	100%
APS 72 Hour SOP	100%
APS 30 Day SOP	100%
APS Ongoing Contacts	100%

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

July 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 21 cases; 39 recipients; \$5,559.00 in benefits.
- Food Assistance Program: 1,383 cases; 2,582 recipients; \$279,922.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,674.00 in benefits.
- Child Development and Care: 24 cases; 34 recipients; \$8,050.00 in benefits.
- State Emergency Relief: 3 cases; \$341.00 in benefits.
- Unduplicated total: 1,401 cases; 2,604 recipients; \$296,546.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 670 cases; 1,377 recipients
- Other Children < Age 21: 114 cases; 129 recipients
- Pregnant Women & Children Under 19: 613 cases; 1,014 recipients
- Non-SSI Aged, Blind & Disabled: 654 cases; 685 recipients
- SSI Aged, Blind & Disabled: 512 cases; 512 recipients
- Medicaid Eligible Total: 2,307 cases; 3,715 recipients

Total Healthy Michigan Enrollments: 1039+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

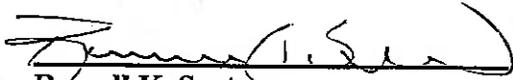
1. **Approval of Vouchers:**
Vouchers for November 2015 were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.
2. **Menominee County DHHS Board State Appointee:**
A letter was received appointing Ms. Sheila Veraghen as the State Appointee Board Member for the Menominee County Department of Health and Human Services Board with a term of service commencing on November 1, 2015 through October 31, 2018.

NEW BUSINESS: None

PUBLIC COMMENT: None.

NEXT MEETING: January 26, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Naser and supported by Ms. Veraghen. Meeting adjourned at 0932 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC