

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: December 27, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

Absent: Sheila Veraghen, Board Member.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the November 29, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for November 2016 was reviewed. There were \$193.96 in expenditures for the DHHS Board meeting; leaving a balance of \$3,615.32.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 3 full time management staff including 1 second line children's services supervisor, 1 first line children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director. There is a tri-county community resource coordinator. There are 2 administrative support staff consisting of 1 general office assistant and 1 departmental technician. There are 3 children's protective services

specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$4,162.66. This constitutes 16.1% of the allocation spent with 17% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$1,454.10. This constitutes 4.1% of the allocation spent with 17% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.44%. Business Service Center 1 average is 97.07% and State average is 97.02%.

Family Independence Program Work Participation Rate: 50%. Year to date average is 52.38%. Federal goal is 50%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

October 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 47 recipients; \$6,583.00.00 in benefits.
- Food Assistance Program: 1,337 cases; 2,513 recipients; \$266,010.00 in benefits.
- State Disability Assistance: 17 cases; 18 recipients; \$3,484.00 in benefits.
- Child Development and Care: 32 cases; 50 recipients; \$12,092.00 in benefits.
- State Emergency Relief: 1 case; \$600 in benefits.
- Unduplicated total: 1,359 cases; 2,545 recipients; \$288,770.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 640 cases; 1,328 recipients
- Other Children < Age 21: 106 cases; 120 recipients
- Pregnant Women & Children Under 19: 512 cases; 906 recipients
- MiChild: 57 cases; 95 Recipients
- Non-SSI Aged, Blind & Disabled: 642 cases; 678 recipients
- SSI Aged, Blind & Disabled: 481 cases; 481 recipients
- Medicaid Eligible Total: 2,191 cases; 3,605 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

CPS Commencement	100%
CPS Investigations	100%
CPS Ongoing Child FtoF	100%
CPS Ongoing Caregiver FtoF	90%
CPS Service Plan Completion	100%
CPS Service Plan Approvals	100%
CFC Service Plan Completion	N/A
CFC Service Plan Approvals	100%
Medicals	N/A
Dentals	N/A
Worker/Child Contacts	50%
Worker/Parent Contacts	56%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	20%

The CY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 13 licensed.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. Approval of Vouchers:

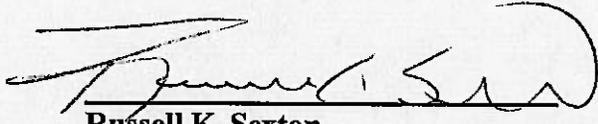
Vouchers for November 2016 were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

NEW BUSINESS: None

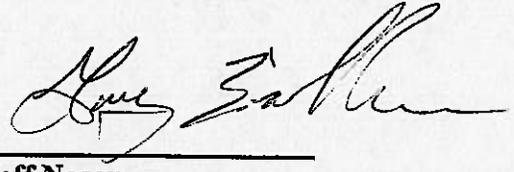
PUBLIC COMMENT: None

NEXT MEETING: January 31, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0907 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC