

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**MATTHEW YOHE**

**Date:** December 18th, 2018

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Matthew Yohe, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Sheila Veraghen, Board Member, and Matthew Yohe, Board Secretary, Russell Sexton Outgoing Board Secretary.

Absent: Gary Eichhorn Board Member

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the November 27th, 2018 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for November, 2018 was reviewed. There were \$150.00 in expenditures for the DHHS Board meeting and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,650.00.

A motion to approve the financial report was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Yohe provided the board with an update on the current staffing situation in Menominee County.

**Statewide Director's Meeting Information:** No new information provided.

**Business Plan Update:** Mr. Yohe provided the board with an update on current performance data including:

Operating Funds: Menominee County allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$3593.44. This constitutes 13.9%% of the allocation spent with 17% of the fiscal year elapsed.

Travel Funds: Menominee County allocation for FY 2019 is \$35,261. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments:

Assistance Payments Standard of Promptness: 72.09%. Business Service Center 1 average is 71.53%. Statewide Average is 94.11%.

Family Independence Program Work Participation Rate: N/A for October. Year to date average for CY 2018 is 100%. Federal goal is 50%. U.P. average is 99.82%, statewide average is not available at this time.

**Miscellaneous:** Mr. Yohe reviewed with the board customer information as follows:

October 2018 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 10 cases; 20 recipients; \$2,756.00 in benefits.
- Food Assistance Program: 1,171 cases; 2,069 recipients; \$227,487.00 in benefits.
- State Disability Assistance: 6 cases; 6 recipients; \$1,500.00 in benefits.
- Child Development and Care: 30 cases; 43 recipients; \$10,934.00 in benefits.
- State Emergency Relief: 7 cases; \$3246.00 in benefits.
- Unduplicated total: 1,207 cases; 2,114 recipients; \$245,923.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 700 cases; 1,498 recipients
- Other Children < Age 21: 95 cases; 104 recipients
- Pregnant Women & Children Under 19: 465 cases; 847 recipients
- MIChild: 55 cases; 96 Recipients
- Non-SSI Aged, Blind & Disabled: 608 cases; 634 recipients

- SSI Aged, Blind & Disabled: 471 cases; 471 recipients
- Medicaid Eligible Total: 2,183 cases; 3,651 recipients
- Healthy Michigan Program Total: 1,185 cases; 1,341 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the “Green Book”

**Child Welfare:**

CPS Commencement	100%
CPS F2F Investigations	100%
CPS Ongoing F2F	87%
CPS Ongoing Caregiver F2F	67%
CPS Services Plans	100%
CPS Plan Approval	91%
CFC Service Plans	100%
CFC Plan Approval	67%
Medical	N/A
Dental	0%
Worker/Child Contacts	100%
Worker/Parent Contacts	100%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	100%

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

**Board Member Input/Suggestions: None**

A motion to accept the Director’s Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

**Unit Report:** None.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

Vouchers for November 2018 were reviewed. A motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

**2. MCSSA:**

**3. Other:**

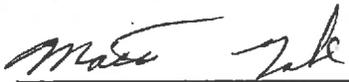
Russell Sexton outgoing Director is retiring and Matthew Yohe was introduced as the new Director of Menominee County DHHS.

**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None.

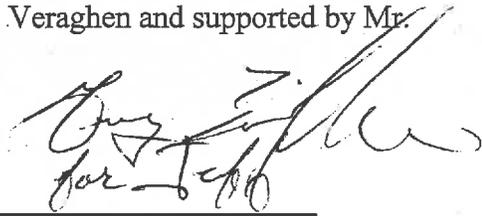
**NEXT MEETING:** January 29th, 2019 at 9:00 a.m. at the Spaulding Township Hall,  
N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion to adjourn made by Ms. Veraghen and supported by Mr.  
Naser. Meeting adjourned at 0939 a.m.



---

**Matthew Yohe**  
**Board Secretary**



---

**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members; Menominee County BOC