

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**  
**SHEILA VERAGHEN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** November 29, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: None.

Absent: Sheila Veraghen, Board Member.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the October 25, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for October 2016 was reviewed. There were \$190.72 in expenditures for the DHHS Board meeting; leaving a balance of \$3,809.28.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

The Menominee County Board of Commissioners allocated \$4,000.00 to the Menominee County Department of Human Services Board for FY 2017. There was no allocation provided for the Child Care Fund.

Mr. Sexton presented the Board with an invoice from the Michigan County Social Services Association (MCSSA) for District One dues of \$150.00.

Mr. Naser made a motion to deny payment as the Board does not feel that participation in the MCSSA is value added. The motion was supported by Mr. Eichhorn. The motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 3 full time management staff including 1 second line children's services supervisor, 1 first line children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director. There is a tri-county community resource coordinator. There are 2 administrative support staff consisting of 1 general office assistant and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: To be determined. Year-to-date expenditures are: \$2,521.62.

FY 2016 Travel Funds: Menominee County allocation is: To be determined. Year-to-date expenditures are: \$0.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.45%. Business Service Center 1 average is 97.48% and State average is 97.02%.

Family Independence Program Work Participation Rate: 0%. Year to date average is 45.83%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

August 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 22 cases; 50 recipients; \$10,717.00 in benefits.
- Food Assistance Program: 1,352 cases; 2,552 recipients; \$272,006.00 in benefits.
- State Disability Assistance: 19 cases; 19 recipients; \$3,869.00 in benefits.
- Child Development and Care: 36 cases; 56 recipients; \$17,518.00 in benefits.
- State Emergency Relief: 3 cases; \$2,558 in benefits.
- Unduplicated total: 1,374 cases; 2,587 recipients; \$306,669.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 638 cases; 1,339 recipients
- Other Children < Age 21: 106 cases; 118 recipients
- Pregnant Women & Children Under 19: 506 cases; 889 recipients
- MiChild: 59 cases; 100 Recipients
- Non-SSI Aged, Blind & Disabled: 631 cases; 664 recipients
- SSI Aged, Blind & Disabled: 480 cases; 480 recipients
- Medicaid Eligible Total: 2,178 cases; 3,587 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

Child Welfare:

|                             |      |
|-----------------------------|------|
| CPS Commencement            | 97%  |
| CPS Investigations          | 93%  |
| CPS Service Plan Completion | 96%  |
| CPS Service Plan Approvals  | 100% |
| CFC Service Plan Completion | 100% |
| CFC Service Plan Approvals  | 100% |
| Medicals                    | N/A  |
| Dentals                     | 100% |
| Worker/Child Contacts       | 22%  |
| Worker/Parent Contacts      | 0%   |
| Worker/Supervisor Contacts  | 0%   |

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 13 licensed.

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**UNIT REPORT:** None.

**BOARD BUSINESS:**

1. **Approval of Vouchers:**

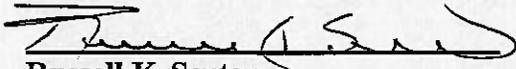
Vouchers for October 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

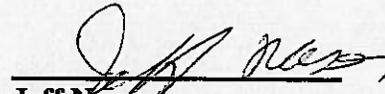
**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**NEXT MEETING:** December 27, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0922 a.m.

  
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**Russell K. Sexton**  
**Board Secretary**

  
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**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members;  
Menominee County BOC