

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** November 28, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Mark Kwarciany, Acting Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the September 26, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for October 2017 was reviewed. There were \$150.00 in expenditures for the DHHS Board meeting and a \$50.00 expenditure for Spaulding Township for the use of their facility; leaving a balance of \$3,800.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

The Michigan County Social Services Association (MCSSA), District One, sent an invoice for the payment of District One dues in the amount of \$150.00. A motion was made by Ms. Veraghen to remain out of the MCSSA and not pay their dues as there was no observable benefit for the board or the county to be a part of the MCSSA. The motion was supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Kwarcianny provided the board with an update on the current staffing situation in Menominee County.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Kwarcianny provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$1,792.26. This constitutes 6.9% of the allocation spent with 8% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$0. This constitutes 0% of the allocation spent with 0% of the year elapsed (the data for this allocation runs a month behind).

**Assistance Payments:**

Assistance Payments Standard of Promptness: 97.37%. Business Service Center 1 average is 97.42%. Statewide Average is 97.56%.

Family Independence Program Work Participation Rate: 0%. Year to date average for CY 2017 is 37.50%. Federal goal is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

September 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 23 cases; 49 recipients; \$7,101.00 in benefits.
- Food Assistance Program: 1,283 cases; 2,384 recipients; \$271,942.00 in benefits.
- State Disability Assistance: 11 cases; 11 recipients; \$2,200.00 in benefits.
- Child Development and Care: 33 cases; 52 recipients; \$14,145.00 in benefits.
- State Emergency Relief: 1 case; \$175.00 in benefits.
- Unduplicated total: 1,307 cases; 2,422 recipients; \$295,563.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 665 cases; 1,418 recipients
- Other Children < Age 21: 108 cases; 115 recipients
- Pregnant Women & Children Under 19: 442 cases; 827 recipients
- MiChild: 60 cases; 99 Recipients
- Non-SSI Aged, Blind & Disabled: 636 cases; 667 recipients
- SSI Aged, Blind & Disabled: 486 cases; 486 recipients
- Medicaid Eligible Total: 2,191 cases; 3,611 recipients

- Healthy Michigan Program Total: 1,193 cases; 1,356 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

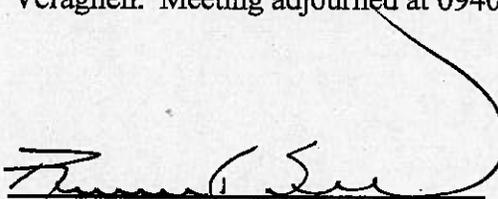
Vouchers for October 2017 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** December 26, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0940 a.m.

  
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Russell K. Sexton  
Board Secretary

  
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Jeff Nasey  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC