

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN

DIRECTOR
RUSSELL K. SEXTON

Date: October 28, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF SEPTEMBER 30, 2014 MINUTES:

Minutes of the September 30, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board; leaving a balance of \$4,870.48.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

Mr. Sexton related that he has not yet received FY 2015 appropriation information at this time, but will be checking with the County Administrator.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach worker in Menominee county and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

Statewide Director's Meeting Information: No information available at this time.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- Operating Funds: Menominee County allocation for FY 2014 is: \$37,406.00. Year to date expenditures are: \$38,475.69, which equates to 102.9% of the allocation expended with 91% of the year elapsed.
- Travel Funds: Menominee County allocation for FY 2014 is: \$32,991.00. Year to date expenditures are: \$27,245.15, which equates to 82.6% of the allocation expended with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98 %. Business Services Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: 60%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system. We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 23 cases; 54 recipients; \$10,923.00 in benefits.
- Food Assistance Program: 1,560 cases; 2,990 recipients; \$330,451.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,448.00 in benefits.
- Child Development and Care: 25 cases; 42 recipients; \$6,334.00 in benefits.
- State Emergency Relief: 3 cases; \$785.00 in benefits.

- Unduplicated total: 1,574 cases; 3,009 recipients; \$350,940.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 554 cases; 1,201 recipients
- Other Children < Age 21: 94 cases; 107 recipients
- Pregnant Women & Children Under 19: 702 cases; 1,251 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 725 recipients
- SSI Aged, Blind & Disabled: 526 cases; 526 recipients
- Medicaid Eligible Total: 2,366 cases; 3,799 recipients

Total Healthy Michigan Enrollments: 867

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Board Member Input/Suggestions: None

UNIT REPORT: None

BOARD BUSINESS:

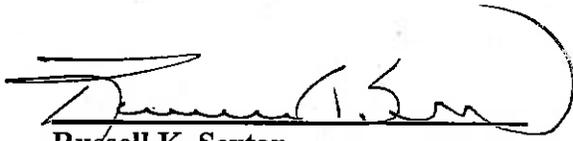
1. **Approval of Vouchers:**
Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.
2. **Board Members:** We are down to two members due to Ms. Bradley's term ending. Mr. Naser, who was a State Appointee, is now a County Appointee, replacing Ms. Bradley. The State has been notified of the need to fill the State Appointee position.
Ms. Bradley served the Board with distinction for over 15 years and her service was greatly appreciated.
3. **MCSSA Dues:** The Board received two invoices from the MCSSA, one for District One dues of \$150.00 and one for Statewide Dues of \$868.98. There was no motion presented to pay these dues, thus the invoices will be returned unpaid. The current members of the Board do not feel that there is any value to the Board or the County derived from membership in the MCSSA and are subsequently not participating in or financially supporting the MCSSA.

NEW BUSINESS: No new business was presented.

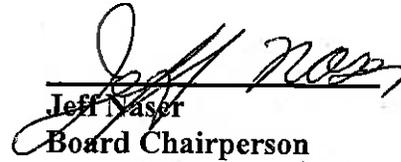
PUBLIC COMMENT: None.

NEXT MEETING: November 25, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0916 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC